



UNIVERSITY OF MINNESOTA

University Senate Consultative Committee  
N307 Elliott Hall  
75 East River Road  
Minneapolis, Minnesota 55455  
Telephone: (612)626-1850

SENATE CONSULTATIVE COMMITTEE MEETING  
AND  
DISCUSSION WITH PRESIDENT KELLER

September 25, 1986  
12:15 - 3:30  
Regents Room, Morrill Hall

AGENDA

Approx.  
time  
12:15

1. Reports for information:
  - a. Finance Committee - Professor Shively
  - b. University Grievance Procedures - Professor Murphy
  - c. Student SCC - Mr. St. Laurent.

12:35

2. For action:
  - a. Strategic Defense Initiative resolution presented last spring to the Senate: determination of SCC's presentation of it back to the Senate at the Fall Quarter meeting. (Resolution and directive attached.)
  - b. Naming of the SCC nominations subcommittee for the year.

1:00

3. For discussion:
  - a. Report of the Special Senate Committee on Governance:
    - (1) Pool of outside reviewers:

Student names, submitted by students:

Mark Filip, University of Illinois, Urbana  
Mary Ann McCollum, University of Missouri  
Scott Givens, Purdue University

Faculty names, submitted by faculty:

Martin Trow, University of California, Berkeley  
Kenneth Mortimer, Penn State  
Joseph Kauffman, University of Wisconsin, Madison.  
Winton Solberg, University of Illinois.
  - (2) SCC's comments on the report to the external reviewers.

continued...

1:30

4. DISCUSSION WITH THE PRESIDENT.

- a. (Twin Cities Campus). Insights, recommendations, which have emerged from the North Central Association's accreditation site visit and report.
- b. Clarifying and specifying the meaning of the goal of making the University of Minnesota one of the top five public universities in the nation.
- c. Child Care on the Twin Cities Campus:
  - (1) Including child care cost when calculating student need for the purposes of financial aid.
  - (2) When the position of Child Care Coordinator will be created.
- d. (Twin Cities Campus). Status of recommendations made by the Task Force on Athletics, especially that concerning building links between minority athletes and the Twin Cities' minority community, and that concerning boosters.
- e. Any major personnel searches underway or anticipated for the year.

3:00 5. TWIN CITIES CAMPUS STEERING COMMITTEE

For discussion and action:

- a. Draft letter to Calendar Committee concerning Winter Quarter problem in 1988-89 (draft attached to members).

For information:

- a. Report from Professor Murphy on the study group on the Assembly Committee on Intercollegiate Athletics.



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MINUTES  
SENATE CONSULTATIVE COMMITTEE MEETING  
AND  
DISCUSSION WITH PRESIDENT KELLER

Approved 10/23/86

September 25, 1986  
12:20 - 3:20  
Regents Room, Morrill Hall

Members present: Ellen Berscheid (Chair), John Bremer, Mark Brenner, Shirley Clark, Patrick Durbin, Brenda Ellingboe, Richard Goldstein (2:00), Jon Grahek, Ron Kubik, Cleon Melsa, Paul Murphy, Ronald Phillips, Roy St. Laurent, Andy Seitel, W. Phillips Shively, Bruce Vandal.

Guests: President Kenneth Keller, Margery Durham (Chair, Child Care Committee), Grant Nelson (Minnesota Daily), Tim Pratt (President, MSA), Marsha Riebe, Maureen Smith.

Professor Berscheid called the meeting to order at 12:20 and at her request the members introduced themselves.

1. Reports for Information.

A. University Grievance Procedures. Professor Murphy summed up the background and progress to date of the extended exercise in revising comprehensively the University's grievance procedures while clarifying areas of jurisdiction and eradicating conflicts of jurisdiction. As manager of the final stage he will meet with the authors and with the chairs of the Judicial and the Academic Freedom and Responsibility Appeals Committees. He will then want a small SCC subcommittee to assist in the final drafting to present to the University Senate.

Mr. St. Laurent inquired whether the procedures are intended to apply only to faculty grievances or also to student grievances involving administrators. Professor Murphy said they were meant to have the larger scope. He noted that much of the existing grievance structure, particularly as regards the Senate Judicial Committee, is outside the new document.

Mr. St. Laurent requested, and Professor Murphy welcomed, an opportunity for students to meet with him to make suggestions on applicability of the procedures to student grievances.

B. Student Senate Consultative Committee. Mr. St. Laurent introduced Mr. Seitel as SSCC's new vice chair. Mr. Durbin will be SSCC representative

and Mr. Kubik coordinate campus representative, to the Finance Committee. Mr. Pratt has resigned as chair of the Student Senate; that position will be filled at the first Senate meeting.

C. Senate Finance Committee. Professor Shively reported that the University will request from the legislature a 10% increase for Operations and Maintenance (O&M) over the next biennium above whatever inflationary adjustment the state assigns. The University will request that the professional colleges' tuition offset be reduced substantially each year; faculty salary increases of 2% above inflation are sought along with 1% for marketing forces; fixed costs such as insurance and the fuel and utilities deficit are substantial; instructional computing and equipment replacement, faculty market and retention, and six colleges plus two programs are examples cited in the rank funding adjustment item. Two hundred and fifty thousand dollars per year is sought for child care support. The Finance Committee meets next on October 2.

2. For Action.

A. Strategic Defense Initiative Resolution presented to the Senate in the spring.

The SCC addressed the resolution referred to it by the Senate upon its introduction as an item of new business in the June 5, 1986 Senate meeting. The Senate Rules require the Consultative Committee to consider such an item and present it at the next Senate meeting (November 6, 1986). The resolution, submitted by CLA senator Miguel Carter, reads:

"SDI OPEN HEARING RESOLUTION

"Whereas continued debate will lead to a better and more informed decision on the University's role on strategic defense initiative (SDI) research;

"Whereas the significance of this issue warrants a greater discussion than that which has so far been accorded at the University Senate level;

"Whereas the University Board of Regents is the highest decision-making body of our institution and has thus far been removed from discussion on this issue;

"Therefore, be it resolved, that the University Senate urges that an open hearing on the University's role in SDI research be conducted and that the full Board of Regents be invited to attend this open hearing."

Mr. St. Laurent asked that the Consultative Committee make its own determination regarding the resolution, considering the arguments of the Senate Committees on Research and on Social Concerns made last year to the Senate on a related resolution, and not refer this current resolution to those committees.

Ms. Ellingboe, on the grounds that it is desirable to have an informed student body, favored formalizing the public discussion in a hearing which would include a panel of speakers.

Mr. Seitel said it would be useful to know what the Regents' attitude would be as regards attending the event.

Professor Shively asked how SCC determines which important issues to elevate to the level of a Senate-sponsored hearing. Professor Berscheid inquired as to Mr. Carter's intent: What organization is the Senate being asked to urge to conduct an open hearing? She asked whether Ms. Ellingboe knew of any organizations which would be appropriate bodies to conduct public discussions on Star Wars/SDI.

Ms. Ellingboe reported that Ground Zero has organized two SDI workshops this fall which will be held on the University campus and have several University organizations among the sponsors.

Mr. Seitel could recall only one recent precedent of a major campus forum, which was a panel discussion at the Union on divestiture of investments in South Africa; prior to that, he understood, central administration had agreed to a protesters' demand for such a public hearing.

Professor Brenner thought it very possible that the resolution had a hidden agenda which was to circumvent last year's Senate decision. He reminded the SCC that the Senate (May 15, 1985) had voted down the question of whether it should be University policy to refuse funding for SDI-related research, because of the principle of academic freedom. It is possible that the current resolution intends to persuade the Board of Regents to do what Senate voted not to recommend: remove the University from the business of participating in SDI research.

Professor Shively said SCC might modify the resolution's request and recommend that the Senate ask some other body to convene a broader meeting on SDI, other forms of applied research, and academic freedom. Mr. St. Laurent questioned whether the Senate should ask other groups to undertake specific programs.

Professor Berscheid summarized the discussion so far as indicating the SCC seemed to be of the opinion that:

1) If it was the intent of the resolution to reopen debate on whether University researchers should be prohibited from conducting SDI research, the Senate had already debated and decided that issue and it was not appropriate to take it back to the Senate;

2) If the intent of the resolution was a broad educational one, then it wasn't clear what organizations would properly conduct a hearing such as that proposed, nor what the role of the Senate should be in attempting to set the agenda of those organizations;

3) If the intent was something other than these, then the author of the resolution would have to tell us.

Ms. Ellingboe stated she believed it was Mr. Carter's intent that there be a high level forum to which the Regents would be invited. Professor Berscheid requested Ms. Ellingboe to look into what agencies on campus hold such forums so that Senator Carter could be informed of these.

B. Naming the SCC nominations subcommittee for the year.

Professor Murphy moved that the six SCC members named below, the three students identified by the SSSC and the three faculty members identified by the FCC, constitute the SCC's nominations subcommittee for 1986-87. The motion was approved without dissent.

Student members: Brenda Ellingboe, Ron Kubik, Andy Seitel;

Faculty members: Mark Brenner, Charles Campbell, Shirley Clark (chair).

3. Governance Structure: Selecting an External Review Team.

(Note: The name of Winton Solberg, University of Illinois, should have appeared on the agenda as a prospective faculty reviewer.) Mr. Seitel and Mr. Pratt briefly described the prospective student reviewers:

Mark Filip, student body president at the University of Illinois, Urbana, and vice president for research of the American Association of University Students (AAUS); their strong first choice;

Scott Givens, Purdue University, president of AAUS;

Mary Ann McCollom, student body head at University of Missouri, and also active in AAUS.

On Mr. St. Laurent's motion, the SCC voted to ask Mr. Filip to be the student reviewer, with Mr. Givens and Ms. McCollom as first and second back-ups, respectively.

Professor Clark identified three prospective faculty reviewers:

Martin Trow, sociologist of education at the University of California, Berkeley, head of a research center on higher education, past chair of the Berkeley Senate, investigator of comparative studies of educational systems;

Kenneth Mortimer, Pennsylvania State University, scholar of higher education and organizations, author of many writings including a book on sharing governance effectively;

Joseph Kauffman, University of Wisconsin, Madison, faculty of higher education, particularly well acquainted with the University of Minnesota from having served as a consultant to the Regents on presidential searches.

Professor Murphy identified:

Winton Solberg, University of Illinois, American historian, active in governance, author of a history of the University of Illinois, national officer of AAUP.

Professor Murphy recommended that Professor Solberg be initially considered a back-up but be given greater consideration should Mr. Filip, also of Illinois, be unable to serve.

On Professor Clark's motion the SCC voted to ask Professors Trow and Mortimer first to be the two faculty reviewers, with Professors Kauffman and Solberg as back-ups.

Professor Berscheid announced that SCC members would receive the draft charge letter for the October 23 SCC agenda, together with a tentative list of enclosures. She inquired what SCC would want to say in its charge letter about the Governance Committee's report. Mr. St. Laurent suggested the letter state that some of the report's recommendations had been well-received and others not, a suggestion Professor Berscheid found compatible with the FCC's attitude.

Planning the reviewers' visit. It was agreed that the reviewers should spend two days at the University and all visit at the same time. Professor Clark discouraged expecting the reviewers to arrive at a single unanimous view. Professor Phillips recommended using the procedure of many national program reviews: asking each reviewer to write separately to the SCC following the visit. Committee members agreed with this recommendation, with the understanding that the reviewers will have time to confer among themselves while they are here.

With whom should reviewers meet during their visit? Mr. St. Laurent asked how the coordinate campuses, which are part of the University governance structure, could be included. Mr. Kubik suggested the presidents of the four students associations and the faculty representatives to committees might be invited to the Twin Cities Campus.

Mr. Seitel asked that the reviewers be informed of the background for this review and recommended that those people still affiliated with the University who have participated in the governance system and its evolution be available to discuss the history of the system.

Professor Murphy stressed that success will depend upon the reviewers being able to see people and that staff support will have to be committed for good tight choreography of the visitors' two days.

Professor Clark recommended that, given FCC concerns over the past several years, some past FCC members, including Professors Patricia Swan, John Turner, and Frank Sorauf, meet with the reviewers.

Timing. It was suggested that the reviewers come to the campus in March and be asked to submit their reports by April 15; SCC would then consider them and submit a motion to the Senate's final Spring Quarter meeting. Professor Phillips commented that the speed with which SCC and the Senate will be able to act on suggestions will depend on the nature of the reviewers' reports.

4. DISCUSSION WITH PRESIDENT KELLER

A. Child Care Proposals.

(1) Inclusion of child care costs for the purposes of calculating student financial aid need.

President Keller reported that in fact the Office of Financial Aid does include the criterion of child care costs for those students who use child care services, if the student lists that need on the application form in the space provided for other considerations since child care need does not appear as a category on federal or state forms. After subtracting from student need all the other sources of aid available, the University does its best to meet the remaining needs, but can't do so fully, he said. The president continued that if the University decided to fund child care separately, it would be elevating that need for fuller funding than other basic living needs. However, if the University added \$250,000 or \$300,000 to overall student financial aid, then all student needs including child care needs would be better met.

There followed a brief discussion as to whether one could justify treating child care needs in a special way. President Keller observed that the University's present subsidy of a University child care center indirectly subsidizes the user by enabling a sliding scale of rates.

The president asked for clarification on intended recipients of direct user subsidies requested in the budget submitted this summer by a subcommittee of the Child Care Committee--whether only low income students could qualify, or also some civil service staff. Professor Margery Durham said that the Committee's first priority was for people caught in the poverty cycle and that among those, the Committee had seen as the very neediest, students who were also single parents of young children.

(2) Estimated date for creation of the position of Child Care Coordinator.

President Keller told SCC that since new child care positions are not budgeted for this year, the administration cannot determine until a little later in the budget year how much money may be available. He told the Committee that central administration has learned recently that General College has a staff person who advises students on the availability of child care; the administration, he said, needs to know more about this before making any decision on a coordinator (who that person should logically be, where that person should be based). Professor Berscheid asked whether someone in the administration was looking into that question. President Keller replied that he had asked the Student Affairs Vice President and the Provost to confer on the question. But, he said, there will be a child care coordinator. He envisions changing the collection of responsibilities of a current staff member and creating an additional half-time support position.

Professor Phillips asked whether long-term legislative support was likely or whether child care could be better guaranteed through some other funding means such as endowment monies. The president replied that if the item were funded next year and hence entered into the University's base budget, we could pretty much count on its staying there. Moreover, there is wide public sensitivity now to the need for child care. If the University does not get the

appropriation, he thought a way could be found to continue a coordinator position but doing anything more would be hard.

B. Accreditation: Benefits of the whole exercise.

President Keller said the external review did not sharpen our insight into the University, but the internal review which preceded it was very helpful at illustrating where we are and where we might move to. The studies, at our request, focused on graduate education and research; this has something to do, he said, with our now looking at things like faculty development. But it is not obvious that outside reviewers give us something more or different than what our numerous internal studies have done.

Asked about current enrollment trends, President Keller said Twin Cities fall enrollment is up 1200 to 1300 on a base of 41,000; it has risen most in CLA. But a one-year change does not represent a trend, and it is important for our enrollments to decrease; the demographics predict that it will. The anticipation of the University's raising its preparation standards seems to make this a more attractive school and has raised enrollments for now.

Professor Clark inquired what the president sees as the future of accreditation and whether the University has anything special to gain from the process. President Keller replied that since NCA asks the University specifically what the institution wants to learn from the exercise, it has a limited but real value. Moreover, the University wants the accreditation statement that it is providing for students the education they should expect. The information we want to have, he stressed, is that which relates to the quality of the project. Graduate program reviews do address quality.

By contrast, program accreditation has in many cases been narrow, parochial, and even mischievous. For those departments where accreditation is not necessary for the licensing of its graduates, some are thinking of ignoring accreditation and relying on their reputations.

C. Clarifying and specifying the meaning of the goal of making the University of Minnesota one of the top five public universities in the nation.

President Keller described that statement of goal as having both metaphorical and literal value. The goal is to beat a level where it can be argued that we are among those top five, which is not the case today, he said. The group of schools identified represents the right location and the goal is achievable. The statement aims us in the right direction. The achievement has to do with the quality of the faculty, the quality of graduate education and research, the recognition accorded the graduates. There are many different measures to use (e.g., rate of Guggenheim awards).

If we stay true to ourselves, he said, we must recognize that undergraduate education is as important as graduate education. The measures, however, are easier to identify for graduate than undergraduate. In large part we have to assess the quality of our undergraduate education internally with subjective standards.

Mr. St. Laurent asked if there are not some measures of the quality of undergraduate programs in addition to its success being a side effect of good graduate programs. President Keller said there are indirect measures, such as what happens to the baccalaureate graduates, but that while objective

measures have some value, they are not surely linked to quality. He termed it most important to keep graduate and undergraduate education linked and working together. And he agreed there are ways at looking at the necessary conditions for good undergraduate education.

Educational measures need refining and assessment, and assessment specialists are looking at this nationally, he remarked. Part of the difficulty, he said, is that we have not agreed on a definition of what undergraduate education should accomplish. Mr. Seitel appreciated the president's intent to assess the quality of undergraduate education, and said he understood there to be at least 15 established criteria.

Professor Phillips inquired whether widely-available literature, such as campus walking tour guides, describes well enough what the University has accomplished and produced. The president said University Relations has fine material but perhaps the distribution could be more advantageous.

Professor Shively said that he was bothered by the University's goal specifying "public" universities as a comparison group, which erroneously suggests that public and private universities are classes apart from one another. We compete with both for our faculty. He asked why we cannot aim to be in the top 12 U.S. universities.

President Keller said the terms of the goal were defined strategically. By speaking of public universities we avoid arousing irrelevant arguments, particularly the false argument of trying to be elitist. To be in the top five public means being regarded as in the top 10 overall. But, said Professor Shively, public universities have been starved. Berkeley and Michigan have striven heroically for their achievements. To use public universities as a comparison leaves us expected to get by with inadequate funding. President Keller replied that we have to get by functioning with that handicap.

D. (Twin Cities). Status of particular recommendations made by the Task Force on Athletics.

The president told SCC the University is making terrific progress on the objective of building links between minority athletes and members of the Twin Cities minority community. Because the NCAA prohibits any advantages for athletes not available to non-athletes, the opportunity is available to all minority students who come to the University from elsewhere. The University has invited families to make themselves available, and is interviewing and beginning to match up students and families. He said he was very pleased with the good start and likes the attitudes he sees at work.

Regarding guidelines for boosters, President Keller said Mr. Paul Giel has written a letter to all the booster organizations on what the University expects from them. Mr. Giel and Ms. Merrily Dean Baker are making personal contacts with the groups.

The University will extend financial aid for a fifth year to athletes who have not graduated but are "within striking distance" of doing so. NCAA allows five years of support; the University previously has not considered that it could afford five years. Between \$100,000 and \$200 has been put aside for the program.

The president told SCC that the community seems clearly to have asked the University to mount athletics programs. To do so the University has to provide for them. Once we have decided to have those programs, we expect certain things of the student athletes and we have an obligation not to exploit them, he said.

E. Major personnel searches.

As the news media have very recently reported, President Keller noted, Dean Harlan Cleveland will resign as director of the Humphrey Institute of Public Affairs at the end of this academic year. The administration has begun to assemble a search committee to find a successor. UMD Chancellor Robert Heller will retire at the end of this year. Vice President David Lilly will be 70 next June, which forces judgments on whether the Office of Finance and Operations should be reorganized.

Dean Keith McFarland is stepping aside as the dean of the College of Home Economics at the end of this year. The search continues for a dean for the College of Biological Sciences. There will be a search to fill the position of Associate Vice President for Student Affairs. There must also be a search for a vice chancellor at UMD.

We do not have guidelines for searches for certain central officers, the president said. He regards associate and assistant vice presidents and associate and assistant deans as positions which are clearly staff to the given vice president or dean. He believes that acting within equal opportunity and affirmative action guidelines it ought to be proper to give the vice president (or dean) more authority in determining who will help him or her. It is in the nature of the position that such officers serve at the pleasure of the vice president (or dean). However, the vice presidents (and deans) are line officers and sufficiently independent that they should be selected through the search committee process.

Professor Murphy asked for confirmation that a policy is in place and will be followed that deans are reviewed periodically. President Keller confirmed that this is the case.

F. New federal legislation, regarded as imminent, which will prohibit mandatory age 70 retirement.

President Keller told SCC there apparently will be a twelve-year moratorium for universities, giving us a long time to consider whether we have an adequate system to determine faculty competency. He noted that Harvard's Derek Bok has argued there is no good reason for exempting universities and that for universities to seek exemption is a way of ducking their own obligation to determine the granting of indefinite tenure. The president remarked that the University has some excellent productive scholars who are over 70.

Professor Brenner said the new law will provide an incentive for more creativity in designing phased retirements. However, he added, senior faculty are now sometimes actually penalized because they are not rewarded salary increases equal to those of younger faculty of equal merit.

Professor Clark called for examining the data on the ages at which faculty are now retiring. People noted it appears retirement averages approximately five years earlier than any given mandatory retirement age. Professor Goldstein said anecdotal evidence suggests that it is the less effective faculty who choose to retire somewhat early.

President Keller made it clear that while he believed evaluation procedures ought to be looked at he was absolutely not in favor of dismantling the tenure system.

TWIN CITIES CAMPUS ASSEMBLY STEERING COMMITTEE

1. Twin Cities Academic Calendar for 1988-89.

The Assembly Calendar Committee last year found that in 1988-89 Winter Quarter would have 48 days instead of 50, losing two Mondays because Monday, January 2 is a legal holiday and Monday, January 15, as Martin Luther King Day, is a legal holiday. The Steering Committee regards losing two Mondays as unacceptable and will submit the following suggestions to the Calendar Committee for its consideration:

- Call one Tuesday a Monday for scheduling purposes;
- Hold the last class day on Monday and either squeeze exams into five days or run exams through to the following Monday;
- Start Winter Quarter on Monday, January 9.

2. Study Group on Assembly Committee on Intercollegiate Athletics Membership and Charge.

There was no report as the group has not yet been convened.

The meetings adjourned at 3:20 p.m.

Respectfully submitted,

Meredith Poppele  
Executive Assistant



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University Senate Consultative Committee  
N307 Elliott Hall  
75 East River Road  
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September 19, 1986

President Kenneth H. Keller  
202 Morrill Hall

Subject: September 25 SCC meeting

Dear Ken:

When the Senate Consultative Committee meets with you on September 25, we hope you will bring us up to date on important continuing business and brief us on new activity of which we should be aware. In addition, there are several topics we would especially like to have on this first agenda. Here are our requests:

1. NCA Accreditation. We're relieved to read that the Twin Cities Campus has officially received its new accreditation. The Twin Cities SCC members would be very much interested in hearing reflections you would be willing to share with us concerning the accreditation exercise and NCA's report to you.

2. Commitment to Focus. Regarding the goal of making the University of Minnesota one of the top five public universities in the nation, we would be grateful if you could specify for us exactly what that means overall and with respect to undergraduate education. For example: (a) Are all the criteria based on the standings of the various units with respect to the quality of the program and/or the quality of the faculty within the program? (b) Are there criteria that evaluate the quality of undergraduate education, either overall or in selected units? (c) How does the quality of undergraduate education fit in?

3. Child Care on the Twin Cities Campus. At your suggestion and with the Steering Committee's wholehearted agreement, the motion approved by the Assembly contained the provision "that central administration explore the possibility of including child care cost when calculating student need for the purposes of financial aid." What exploration has been done? Would you estimate how soon that aid should be available assuming there are no legal impediments? Can you also estimate for us the date at which the title of Child Care Coordinator will come into use?

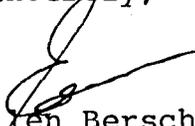
Kenneth H. Keller  
September 19, 1986  
Page 2

4. Intercollegiate Athletics Task Force Report. Is there anything you can report to us at this time on the status of the recommendations submitted by your task force? In particular, (a) What moves may be underway to build a link between our minority varsity athletes and the Twin Cities' minority community? and (b) How might booster activity be wisely guided?

5. Searches. We're enthusiastic about Morrill Hall's once again having its full complement of central administrators on a regular basis. Would you tell us if any major searches are currently underway or are anticipated being undertaken in this academic year?

We know this is a long list, but we'd appreciate your addressing each of the items if only briefly. I might add that all of us appreciate the time and attention you give to the Consultative Committee.

Sincerely,



Ellen Berscheid  
Chair, Senate Consultative and  
Assembly Steering Committees

EB:mp

c: Shirley Clark  
Roy St. Laurent

Enc.: Excerpt on Child Care from  
Assembly minutes of June 5, 1986  
SCC and ASC agenda

6/5/86 Assembly  
minutes

#### IV. STEERING COMMITTEE

##### CHILD CARE

Action (20 minutes)

##### MOTION:

The Assembly affirms its desire for the University to give more attention to child care needs and recommends:

—That central administration assign someone (possibly already within the current child care structure) to assume the responsibilities outlined for a child care coordinator in the April 1986 report, "Child Care at the Twin Cities Campus of the University of Minnesota," including documentation of needs for additional "slots";

—That the child care coordinator report at least annually to the Assembly Steering Committee;

—That the Senate Committee on Faculty Affairs revisit the issue of cafeteria-style fringe benefits packages for faculty, with particular consideration for child care and reduced University tuition for faculty dependents;

—That the Senate Finance Committee strongly consider recommending for inclusion in the 1987-89 legislative request both capital expenditure items and operational subsidy items in the support of child care;

—That central administration explore the possibility of including child care cost when calculating student need for the purposes of financial aid.

##### COMMENT:

Responding to widespread preceptions that assistance in finding good child care was a matter of urgent concern to many University employees and students, President Keller and the Assembly Steering Committee in November 1985 charged a special committee to evaluate the University's involvement with child care over the previous 12 years, to determine the current need for child care services, and to recommend a policy and course of action for the Twin Cities campus. That committee, which was chaired by Professor Margery Durham, completed its work in April and submitted its report to the president and the Steering Committee. Discussions involving Professor Durham and other committee members, President Keller, and the Steering Committee produced agreement that initial steps should be taken immediately toward implementing some of the report's recommendations. Hiring or designating a University coordinator of child care is seen as essential, since that staff person will be asked to identify needs and match them with child care services available on and off campus, and to promote in numerous other ways development of non-competitive provision of care and services both on and off campus.

Copies of the report, "Child Care at the Twin Cities Campus of the University of Minnesota," are available from Cheryl Baldwin, 220 Morrill Hall (625-6300).

**DEON STUTHMAN**  
Chair

*Approved*



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Telephone: (612)626-1850

December 2, 1986

Professor David H. Olson  
Chair, Assembly Calendar Committee  
Department of Family Social Science  
290 McNeal Hall

Dear David:

On behalf of the Steering Committee of the Twin Cities Campus Assembly, I thank you and the other Calendar Committee members for arriving at a calendar recommendation for the rather difficult winter quarter of 1989. At our January 15 meeting, I will report your committee's recommendation for information and comment. Please submit the 1988-89 academic calendar for the Campus Assembly's approval at its February 19, 1987 meeting.

We would appreciate being kept informed of the Calendar Committee's discussions and inclinations regarding an "early in, early out" calendar for the Twin Cities Campus. The entire Senate Consultative Committee--students and faculty, Twin Cities and coordinate campus members alike--has an interest in this question.

Sincerely,

  
Ellen Berscheid  
Chair, Senate Consultative and  
Assembly Steering Committees

EB:mp

c: Shirley Clark  
Steering Committee Associate Chair  
Roy St. Laurent  
Steering Committee Student Chair  
Roger Benjamin  
Provost  
Harold Miller  
Dean, Continuing Education & Extension

James Preus  
Coordinator, Student  
Support Services  
Steven Schomberg  
Director, Summer Session

c with Olson letter attached: Marilee Ward  
Clerk of the Assembly  
David Lenander  
Chair, Assembly Business & Rules Committee

NOV 26 1986



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Family Social Science  
290 McNeal Hall  
1985 Buford Avenue  
St. Paul, Minnesota 55108  
(612) 625-1900

November 24, 1986

Dr. Ellen Berscheid  
Chair, Assembly Steering Committee  
University Senate Consultative Committee  
N307 Elliott Hall  
75 East River Road  
Minneapolis Campus

Dear Ellen:

I am writing on behalf of the Twin Cities Academic Calendar Committee which I chair. You wrote to me on October 1 asking the committee to deal with the fact that Winter Quarter 1989 only had 48 instructional days and only eight Mondays of classes.

The committee met on November 20 and recommended the second option which you proposed in your letter. Under this option the last class would end on Monday, March 13, instead of Friday, March 10. Final exams would then run from Tuesday, the 14th, through Monday, the 20th, omitting Sunday the 19th. Study day would still be Saturday, March 11.

This proposal was recommended because it would increase the number of instructional days from 48 to 49 and increase the number of Mondays from eight to nine. Also, it would enable students and faculty to have almost a week of term break except for those few people who would have exams on Monday.

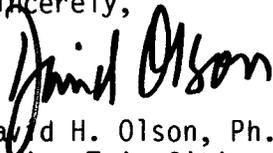
This proposal was unanimously supported by the Calendar Committee which felt it was the strongest of the three you asked us to consider.

I have enclosed a copy of our Minutes so that you can see some of our deliberations on this topic. Also, you will notice that we will be considering an early in-early out option at our next Calendar Committee meeting.

Dr. Ellen Berscheid  
November 24, 1986  
Page 2 --

In closing, if there are any questions or issues you would like to discuss with me, please feel free to contact me.

Sincerely,



David H. Olson, Ph.D.  
Chair, Twin Cities Calendar Committee

DHO:gl

cc: Shirley Clark  
Steering Committee Associate Chair  
Roy St. Laurent  
Steering Committee Student Chair  
Roger Benjamin  
Provost  
James Preus  
Coordinator, Student Support Services  
Steven Schomberg  
Director, Summer Session  
Harold Miller  
Dean, Continuing Education and Extension

Enclosure: Minutes



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Family Social Science  
290 McNeal Hall  
1985 Buford Avenue  
St. Paul, Minnesota 55108  
(612) 625-1900

November 24, 1986

### Minutes of the University Assembly Calendar Committee

Presiding: David H. Olson, Chair  
Family Social Science

Members Present: Carolyn Czarnecki, Willian Van Essendelft, Elizabeth Gruner,  
Roger Huss, Carol Ostrow, Kari Uker.

Agenda Item No. 1: Resolving problem with Winter calendar for 1988-1989  
which had only 48 instructional days and only 8 Mondays  
of classes.

After considerable discussion, the committee recommended an option which would hold the last class day as a Monday and run the exams through the following Monday. This revised schedule would mean that Winter Quarter of 1989 would continue classes through March 13 [Monday] instead of ending on Friday, March 10th. Final exams would run from March 14 [Tuesday] through the 18th [Saturday] and end on the 20th [Monday].

This revised schedule would increase the number of instructional days from 48 to 49 and increase the number of Mondays from 8 to 9. Study day would remain as Saturday, March 11, as it was scheduled.

This solution seemed to be the least disruptive to faculty and students and would enable the University to maintain a term break shortened by only one day for students and faculty who have exams on Monday, the 20th.

Other alternatives that were discussed, including calling one Tuesday a Monday for scheduling purposes. The problem with this solution is that it still retains only 48 instructional days and reduces 10 Tuesdays to 9 in order to increase Mondays from 8 to 9. The committee also felt that starting Winter Quarter on Monday, January 9, would mean a loss of the Spring break which would be problematic for everyone.

Agenda Item No. 2: Early in-early out schedule for future years.

Brief discussion centered on the advantages and disadvantages of an early in-early out quarter. Even though the University has decided not to move to a semester system, the Chair of the Student Senate Consultative Committee (SSCC), Roy T. St. Laurent, asked the Calendar Committee to consider the early in-early out quarter system and how it could be implemented on the Twin Cities Campus.

After some discussion it was decided to have this as a major agenda item at the Winter Quarter meeting. It was also suggested that we contact Betty Robinette and Darwin Hendel in Academic Affairs to obtain copies of any surveys which would be relevant to this issue.



UNIVERSITY OF MINNESOTA

University Senate Consultative Committee  
N307 Elliott Hall  
75 East River Road  
Minneapolis, Minnesota 55455  
Telephone (612) 626-1850

October 1, 1986

Professor David H. Olson  
Chair, Assembly Calendar Committee  
Department of Family Social Science  
297 McNeal Hall  
St. Paul Campus

Subject: 1988-89 Twin Cities  
Academic Calendar

Dear Professor ~~Olson~~ Olson:

Last winter the Calendar Committee submitted for the Steering Committee's information the revised and proposed calendars for the Twin Cities Campus for the upcoming three academic years. The Faculty Steering Committee asked the Calendar Committee to refrain from submitting to the Assembly the calendar for 1988-89 because of a problem with the Winter Quarter. Professor Frederick Asher, who was then chair of the Calendar Committee, explained to our committee assistant the presumed but not ascertained requirement to omit from the Winter Quarter schedule Monday, January 2 as well as Monday, January 15, designated as Martin Luther King Day.

The Steering Committee chair then prevailed upon Associate University Karen Schanfield to provide a definitive legal opinion as to whether the University could operate on January 2, 1989. She has confirmed for us that indeed Monday, January 2, 1989 is a legal holiday in the state of Minnesota and that the University cannot be open on that date.

We request the Calendar Committee to make one more effort to find a way to reduce the loss to students and faculty of a quarter in which there are only 48 instructional days and only eight Mondays of classes. The Steering Committee regards losing two Mondays out of ten as unacceptable. Also, we note that this particular shortcoming will recur approximately every six to seven years. We offer three suggestions for your consideration:

- Call one Tuesday a Monday for scheduling purposes;
- Hold the last class day on Monday and either squeeze exams into five days or run exams through to the following Monday;

David H. Olson  
October 1, 1986  
Page two

- Start Winter Quarter on Monday, January 9.

Would you please report the Calendar Committee's recommendation to the Steering Committee by the end of Fall Quarter? That should give sufficient time for us to attend carefully to the proposed calendar and submit it by the February 5 docket deadline for the February 19 Campus Assembly meeting.

Many thanks for your committee's renewed attention to this vexing problem.

Sincerely,



Ellen Berscheid  
Chair, Assembly Steering Committee

EB:mp

c: Frederick Asher  
1985-86 Calendar Committee chair 200  
Shirley Clark  
Steering Committee associate chair  
Roy St. Laurent  
Steering Committee student chair  
Roger Benjamin  
Provost 200  
James Preus  
Coordinator, Student Support Services 200  
Steven Schomberg  
Director, Summer Session 130  
Harold Miller  
Dean, Continuing Education and Extension 100