



UNIVERSITY OF MINNESOTA
TWIN CITIES

All University Senate Consultative Committee

5-257 Millard Hall
435 Delaware St., S.E.
Minneapolis, Minn. 55455
Telephone: 373-3226

AGENDA (C)

All-University Senate Consultative Committee
Thursday, October 18, 1979
Regents Room, 5th Floor, Administration Building
University of Minnesota, Duluth
1:00-3:00 p.m.

1. Fix Agenda.
2. Minutes of previous meetings (SCC 9/20 previously distributed)
(Enclosures: 2 for 9/27).
3. Report of the Chair (Enclosed).
4. Steering Committee Business
 - a. Realignment of subcommittee assignments
 - b. Agenda for future Senate meetings (see report of the chair)
 - c. Consultative Committee budget.
5. Committee and Subcommittee Reports
 - a. UCBRBR - Professor Morrison (Enclosures: 3)
 - b. Subcommittee to Coordinate Outreach Responses - Professor Brasted
 - c. Senate Reorganization Subcommittee - Professor Spring
 - d. Subcommittee on Grievance and Legal Concerns - Professor Eaton.
6. Old Business.
7. New Business.
8. Adjournment.



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Telephone (612)373-3226

Approved 11/15/79

Minutes of the Senate Consultative Committee

October 18, 1979

The All-University Senate Consultative Committee convened its third meeting of the 1979-80 academic year at 1:30 p.m. on October 18 in the Regents Room of the University of Minnesota, Duluth.

Members present included George Blake, Robert Brasted, Steve Carlson, Mark Davis, Marcia Eaton, Jim Gelbman, Wendell Glick, Rich Kottke, Cleon Melsa, Fred Morrison, Sue Pribyl, Richard Purple, Chair, Betty Robinett, Vera Schletzer, L. E. Scriven, Don Spring and John Weis. Visitors included University of Minnesota, Duluth Provost Robert Heller and Minnesota Daily reporter Eric Lindbom.

1. A motion to fix the agenda carried without dissent.

2. The minutes of the meetings of September 20 and September 27, and the memorandum of the conversation with the President of September 27 were accepted as corrected. Professor Robinett pointed out that the distribution of the record of the conversation with the President to the Regents, the Facilitative Committee and the members of the Consultative Committee is a new practice. Professor Morrison noted that such distribution is proper because these meetings are now open to the public; Professor Purple stated that the Facilitative Committee members, specifically, have said they found this record helpful.

3. Professor Purple referred to and summarized his written report as chair, noting particularly the UCBRRB request, ^{to the President} regarding minority and small business preferential treatment in bidding processes and the letter of support he had unilaterally sent along with that report to the President. His purpose in acting ahead of SCC advice was to guarantee that the argument would be before

the Regents at their October 11-12 meeting which preceded the SCC meeting by a week. The SCC consented to the chair's so acting whenever a similar necessity arose. Professor Purple stated that he will continue to report to the SCC all such actions which he takes.

4. Steering Committee Business.

a. Realignment of subcommittee assignments. A few SCC members have conflicts which make it impossible for them to accept their present committee assignments and a few have requested a change out of personal preference. Professor Morrison moved that the chair, after consultation with the associate chair and with the chair of the Student SCC, make such changes in committee and subcommittee memberships as he sees fit. The motion carried without dissent.

b. Agendas for future Senate meetings. The Committee adopted Professor Morrison's suggestion that this item be considered after item #5.

c. Consultative Committee Budget. The chair presented the proposed SCC budget, which is due before the Clerk of the Senate on October 22. The only item of discussion was the cost of transportation to Crookston for a spring meeting on that campus. Messrs Steve Carlson and Richard Kottke and Professor Morrison spoke in favor of the visit, noting the representative function of the SCC, the usefulness in gaining a perspective on the several campus situations and the campus missions, and Crookston's minority student program, which Mr. Carlson described as badly understaffed. Professor Melsa said he would like to have the SCC come to Crookston if it could be for more than a two-hour meeting, and allow time to see the campus as well as to meet formally. A suggestion to draw straws for attendance from the Twin Cities to keep the number down to eight and thus require only one plane, was rejected. Professor Eaton was skeptical that such a visit will affect her ability or inability to make decisions and noted that the one-year term of student members does not permit them to visit all the campuses. The motion to approve the SCC budget at \$11,657.00. which includes the minimum cost of \$1570 for all Twin Cities' members of the SCC to fly to Crookston carried, with Professor Eaton dissenting.

5. Committee and Subcommittee Reports.

A. UCBRBR. Professor Morrison reported UCBRBR's recommendation to the President offering ^{an alternative to} the successive bidding proposal and noted that the President recommended to the Regents the implementation of that state plan.

Professor Morrison called attention to the possible considerable delay to be encountered in repeated bid requests. Mr. Carlson stated that it might be appropriate to request the Regents to reconsider the recommended bidding procedure and Professor Purple suggested the University search to expand its outreach mission to specifically assist small and minority-owned businesses. In response to a question as to whether there are procedures to determine what are genuinely minority-owned businesses and what are in fact fronts, Professor Morrison replied that there are and that that process partly accounts for the necessary additional employees and time delays in using the legislatively-mandated system. Professor Robinett stated that, although the issue of a challenge to the University's autonomy has been mentioned in connection with this procedure, it is her understanding that the issue will in fact probably not be raised on the bidding rules.

Professor Morrison also called attention to UCBRBR's first interim report of 1979-80, distributed in advance of the meeting. He reported that there are now two months allowed for the consultative process on the biennial request. UCBRBR and the SCC will have the opportunity in January to make their remarks on the 6-year budget (Capital Request) and in February on the '81-'82, '82-'83 and the '81-'83 biennial request (Operations and Maintenance). He will ask for the entire agenda of a later SCC meeting to consider the UCBRBR report on the budgetary items. The Senate meeting scheduled for February 14, 1980 still looks like a good time for broad faculty and student contributions to the budgetary decisions.

b. Subcommittee to Coordinate Outreach Responses. Professor Brasted described the meeting of October 16 between the members of the SCC subcommittee on Outreach and seven members of the Study Group on Outreach, at which Dr. Tom Benson proposed an alternative recommendation to bring before the Senate. Professor Brasted agreed there to bring the new suggested motion to the SCC and to recommend it basically. He pointed out that the new recommended motion is one the Study Group members are agreeable to while they found the first SCC recommended motion dismayingly negative in overall import. He distributed copies of the proposed agenda for the November 1 Senate meeting, including the proposed new item on Senate action. Any new recommendation to the Senate from SCC would supercede the motion and rationale distributed following the SCC meeting of September 27 in response to the SCC's vote of that date.

Professor Robinett stated that there is much misunderstanding about the origins of the Study Group on Outreach. The administration did not, in fact,

initiate the study group. The Senate Committee on Continuing Education and Community Programs was originally asked to make a study on outreach. It declined and asked the administration to undertake the project. The SCC encouraged that move. The administration then indeed established the task force. Professor Purple referred to the problems with the task force approach generally and recommended more integration with Senate programs.

In response to Mr. Carlson's question as to how departments are responsible for their extension courses, Professor Schletzer explained that departments approve each course, which is usually taught on overload. Mr. Carlson recommended asking the departments to move toward inloading. Several SCC members declared they believe this is already implicit in the SCC report to the Senate.

Professors Spring and Eaton felt that the recommendation from Dr. Benson, in leaving most of the Report uncommented on, went too far in its allowances. Professor Morrison volunteered to draft a new version, avoiding language extracted from the report itself. Professor Glick recommended including another positive item about encouraging departmental initiatives in inloading.

There was general approval of the new version of the motion as drafted by Professor Morrison. The SCC's motion to accept the subcommittee's recommended agenda for the Senate November 1 meeting, with the Senate action item as written by Professor Morrison, and allowing for minor grammatical corrections, was carried, with Mr. Carlson dissenting.

5. c. Senate Reorganization. Professor Spring reported on his September 27 meeting with the Facilitative Committee. He also reported that one member from the Committee on Business and Rules and one from the Senate Committee on Committees will serve on the reorganization subcommittee and ^{he} asked permission to add other new members since the original members are now unable to serve. The SCC consented. Mr. Carlson's request that student members from Business and Rules and from the Committee on Committees also serve was rejected.

5. d. Subcommittee on Grievances and Legal Concerns. Professor Eaton spoke to the three matters referred to the subcommittee: (1) grievance procedures, the task force report and responses to it; (2) women's issues; and (3) the 'E' document.

(1) Grievance procedures: It is premature to coordinate the grievance processes until there is a clarification from the administration on this issue. She will request such clarification.

(2) Women's issues. Grievance and Legal Concerns must forward women's issues to other committees. Two central questions need addressing: (a) Will the University use existing mechanisms to deal with questions of sexual harrassment or does it need a new mechanism? Should specifically women's grievances be tied in with all other grievance procedures? (b) What constitutes "sexual harrassment?" There is as yet no widespread agreement on a definition.

The subcommittee will ask SCFA to consider the above questions (a) and (b) and to make a presentation to the Senate at its April 17, 1980 meeting. The subcommittee will request a report from SCFA to the SCC by March 1.

In response to Mr. Carlson's inquiry, Professor Eaton said she would ask SCFA and other relevant committees to implement their memberships with students because the above-mentioned grievances are matters which affect students. Professor Schletzer voiced her guess that a different mechanism will have to be set up for students. Ms. Pribyl asked if the established mechanisms are not too set to deal with new kinds of cases, but wondered on the other hand about the cumbersomeness of establishing new mechanisms. Professor Eaton named the Committee on Academic Freedom and Responsibility as appropriate in some cases.

(3) The 'E' document. The subcommittee requests the SCC to recommend enabling legislation to the Senate at the November 29 Senate meeting, approximately as follows:

1. We approve the principle of 'E' appointments.
2. It is understood that individuals who are employed at the University of Minnesota on an 'E' basis are not eligible for membership in the Faculty Senate.
3. It is understood that individuals currently employed at the University of Minnesota on a basis other than 'E' will not be changed to an 'E' basis without their permission.
4. The question of whether a position should be classified as 'E', Academic Staff, is one which is to be decided by the Faculty Senate or an appropriate committee of the Faculty Senate, and we recommend the Tenure Committee for this purpose.
5. There must be procedures and protections for review, job security, promotion, salary increases, and appeals for individuals on an 'E' appointment. Faculty should be clearly involved in establishing and reviewing these procedures because they work in such close conjunction with persons on such

appointments. The Tenure Committee is further hereby charged with assisting with the establishment and review of proposed procedures and protections for individuals on 'E' appointments.

6. Until the procedures and protections referred to in (5) above are established, the Tenure Committee should review all new 'E' appointments.

There was brief discussion of point (2) prohibiting 'E' employees from Faculty Senate participation. Professor Robinett noted in support of the 'E' category that present faculty-student ratio figures are misleading because they include in faculty numbers persons who do not perform normal faculty responsibilities. There is danger of stringent legislative cutbacks from this misleading information.

Professor Morrison moved to adopt the report of the subcommittee, proposing the above six points to the Faculty Senate on November 29, and leaving the exact wording of the recommendations until a later SCC meeting. Mr. Carlson's motion to amend by substituting the words "University Senate" for "Faculty Senate" failed for lack of a second. The motion passed with Professor Schletzer and Mr. Carlson dissenting.

6. Old Business.

Citing issues that were reported out of the October 11-12 Regents meeting, Professor Morrison called attention to the fact that the Senate last year expressed strong opposition to the idea of legislative funding of intercollegiate athletics. He recommended putting the topic on the SCC agenda to consider for the Senate agenda of November 29. Professor Glick reminded the group that at present the question deals with Twin Cities athletics only.

Professor Morrison also requested putting the mission statement on the agenda for the SCC's meeting with the President on October 25 and perhaps for the SCC on November 15 as well. There was a suggesting of alerting SCRAP to the matter. Professor Purple informed the SCC that SCRAP had forwarded minutes of its first meeting to the SCC office. In those minutes, SCRAP indicates that the mission statement will be one of two high priority items for the coming year.

7. New Business.

Mr. Kottke introduced the following procedural motion: "That a special meeting of TCCA be called on November 1, 1979 for a period of 10 minutes, immediately prior to the University Senate meeting of the same day, for the purpose of receiving and referring a request from TCSA regarding disciplinary proceedings for Mssrs. D. Cooke and S. Carlson." The motion carried with Mr. Carlson abstaining.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Meredith Poppele

Meredith Poppele, Secretary

October 16 Suggested Discussion:

- I. 1) the Senate endorse the following principles in the Report of the Study Group on University Outreach:
 - "Outreach functions are an integral part of the faculty's professional responsibility in the University, i.e., since the responsibility for all of the academic programs of the University--both instruction and research--is vested in the faculty, the faculty is, therefore, responsible for the academic aspects of the University's outreach activities."
 - "Although academic responsibility for all instruction is vested in the faculty as they are organized into colleges, responsibility for the support and management of outreach instruction should not rest exclusively with the colleges, i.e., there will continue to be a need for central support, assistance, coordination, and leadership such as is provided, for example, by Continuing Education and Extension and the Agricultural Extension Service."
 - "The delivery of services that are related to research and instruction or that extend unusual University resources to assist in the solution of problems is a major dimension of the University's mission."
- 2) the Senate endorse the following recommendations in the Report of the Study Group on University Outreach:
 - "The faculty of the University should consider in its academic planning all of the instruction it offers or sponsors (including outreach instruction) taking into account the needs of all of the students for whom the instruction is or should be provided. The ideal in this regard is to have all of the University's instruction --both credit and non-credit and without respect to location, time of day or year--organized and offered on the basis of a coordinated plan that has resulted from careful periodic discussion and review.
 - Without interfering with the necessary freedom of faculty to pursue their chosen research interests, interactive community-oriented research should be encouraged and expanded."
- 3) the Senate withhold endorsement at this time of the recommendation in the Report of the Study Group on University Outreach that "over time, the University should incorporate instruction now on overload, e.g., CEE credit instruction and Summer Session, into the regular workload of the faculty either by substituting any instruction now on overload for other current assignments or by employing additional faculty."

The above recommendation should be reconsidered by the Senate at its first meeting in the Fall of 1980 prior to which time studies should be undertaken in the colleges to determine the impact of implementing the recommendation on faculties, students, and programs.

II.

The Senate Consultative Committee moves that the Senate endorse the principles and recommendations in the Report of the Study Group on University Outreach with the exception of the following recommendation:

"Over time, the University should incorporate instruction now on overload, e.g. CEE credit instruction and Summer Session, into the regular workload of the faculty either by substituting any instruction now on overload for other current assignments or by employing additional faculty."

The above recommendation should be reconsidered by the Senate at its first meeting in the Fall of 1980 prior to which time studies should be undertaken in the colleges to determine the impact of implementing the recommendation on faculties, students, and programs.



UNIVERSITY OF MINNESOTA
TWIN CITIES

All University Senate Consultative Committee
833 Social Sciences Building
Minneapolis, Minnesota 55455
Telephone (612) 376-3189

October 15, 1979

To: Representatives of Study Group on Outreach and Subcommittee on Outreach of the Senate Consultative Committee

From: Brasted for the SCC Subcommittee on Outreach Report, and member of SCC

Subject: Information and suggested procedures for Tuesday, Oct. 16th meeting

1. This rather hastily assembled session bringing together members of the Study Group on Outreach and members of the SCC and its subcommittee is the result of a conference held with Carol Pazandak, Assistant to President Magrath.
2. This meeting in turn was the result of action taken by the SCC at its September 27th meeting and its meeting the same day with the President. The minutes of that meeting have been circulated. The unanimous vote that the Final Report of the Outreach Study Group was not acceptable, in its present form, to the SCC, is incorporated in these minutes. The wording of the motion accepted by the SCC is here included. It was the last of the four that were individually considered and are given below. The SCC gave instructions to modify motion #4 to include the sense of the required year of study.

A motion for:

- (1) Complete agreement with the recommendations of the Outreach Study Group in their Final Report. Agreement that the recommendations should be implemented;
- or: (2) Rejection of the recommendations of the Study Group on Outreach;
- or: (3) Endorsement in principle of the Report with a request that more substantive data be derived from collegial and/or departmental units of the University over a one year period. Request that at the end of this period the Study Group (or some newly constituted group) should return with suitable modifications.
- or: (4) No recommendation possible regarding implementation of the recommendations of the Study Group on Outreach from the Report as currently constituted. Statement that a more substantial data base is needed which might be derived from collegial and/or departmental units of the University.

The motion as redrafted, following the instructions of the SCC, for presentation in the Senate Docket, reads as follows:

Moved, that the University Senate make no recommendation at this time regarding implementation of the proposals contained in the Report of the Study Group on University Outreach.

Rationale: No recommendation is possible based upon the Report as currently constituted until the completion of the year of additional data-gathering from the collegial and/or departmental units of the University by the Study Group (or some newly constituted group), as suggested by the Study Group. This mechanism would provide not only the information relating to the above-mentioned concerns but also a better understanding of the financial implications of implementation. The Senate anticipates that at the end of the year period the Group will return to the Senate with suitable modifications and particulars about implementation based upon the additional information.

On pages 16 and 17 of the "Draft--Minutes of 9/27/79 SCC Meeting" is found the summary of the discussion, with attention called to the fact that the SCC did not vote for a "rejection" of the Study Group's Report.

3. At the expense of redundancy: the SCC could not accept a document that did not address to the subcommittee's satisfaction the seven issues abstracted from more than 30 that had been raised by a prior SCEP committee (1977-78). Departmental and Collegial units could provide data. The year period could indeed be shortened if the Study Group or other designated committee(s) were able to provide current faculty involvement, dollar figures that would cover increased faculty and attendant services, ^{and} modifications of student access that would be necessary, to mention but a fraction of the input necessary to allow faculty judgment on the Report.
4. If the Chair of the subcommittee is interpreting correctly Professor Pazandak's concerns (and those of the President's office), this October 16 meeting might result in a modified motion to present before the Senate as the SCC's recommendation.
 - a. A major concern continues to be the "inloading" concept. The SCC finds it most difficult to separate this phase of the Report from other issues found therein.
 - b. It does not seem logical or appropriate to approve, even in spirit, an entire document with unsubstantiated issues.
 - c. It also does not seem to be a rational approach to the Senate itself to ask for a page-by-page review at the November 1st meeting.
 - d. In spite of laudible efforts on the part of the spokespersons of the Study Group to reach major committees, the faculty as a collective body has little understanding of the implications of the Report.
 - e. There must be a better understanding of such improperly used terms as "moonlighting", "inloading" and "overloading" on the part of faculty. The first of these has associated with it something unprofessional and even slightly dishonest. A member of the faculty using his technical skills in the service of the University and in the best interest of the student body of this University is, in the opinion of the subcommittee, not "moonlighting." If he or she were a member of, for instance, the

10/15/79

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History Department but on weekends and evenings were working in the home construction business, carrying mail, subcontracting in plumbing, to mention but a few areas, we would take a very negative view towards such implementing and supplementing income. This is a more reasonable perception of "moonlighting." The unfortunate issue is here raised as to whether our faculty are or are not being remunerated sufficiently to make such activities necessary.

A very related issue was raised and is reported in the Draft Minutes of September 27th as to who amongst our Senior, Junior and Teaching Assistant categories will be affected? Also, where are there individuals participating in extension and summer or other outreach areas that are either unqualified or doing an improper job of teaching? Where are there evidences of decrease in productivity (whatever the definition) because of teaching beyond the usual assignments? What departments might be adversely, even disastrously affected? Is it a strong issue to ban acceptance and implementation of the Report on the fact that certain outstate campuses or some departments of the Twin Cities campus have adopted some portion?

5. In conclusion, the SCC and its subcommittee respectfully request the Outreach Study Group (or a designate) to present the Chair of SCC, Professor Richard Purple, a brief statement of what they and the President's Office would find to be an acceptable motion that would be included in the agenda for the November 1st Senate Meeting. Such a document must be in the hands of the Chair prior to Wednesday P.M. in order that it can be considered by the full SCC at its Duluth meeting on October 18th. In composing such a document (or motion) it would seem reasonable that the seven issues raised by the subcommittee be carefully considered. Further, the rationale used by the SCC in its unanimous vote should be given consideration. Just as in any legislative vote, when a bill is passed, regardless of verbal "riders" and provisions for "due care" in implementation, the faculty would have no legal recourse shy of very time-consuming and probably unpleasant efforts at recall and reconsideration.

SCC BUDGET REQUEST 1979-80

	<u>1979-80 Anticipated</u>	<u>1978-79 Request</u>	<u>1978-79 Expenditure</u>
1. Secretary/ Administrative Fellow			
	\$7806 (Prin. Sec. 75% time)	\$7200 (Admin. Fel. 50% time)	\$6379
		<u>1050 (Sec., as needed)</u>	<u>1275</u>
		\$8250	\$7654
2. Supplies	\$ 80	\$ 300	\$ 53
3. Duplication	\$ 900	\$ 600	\$ 990
4. Postage	\$ 135	\$ 200	\$ 154
5. Refreshments	\$ 400	\$ 550	\$ 159
6. Travel	\$ 266 (Duluth) or + \$1055 (one plane to Crookston) or + \$1570 (two planes)*	\$2400	\$ 796
7. Equipment Maintenance	\$ 100	\$ 50	\$ 223
8. Other (phone, miscel.)	\$ 400	\$ 200	\$ 865 (apparently includes newsletter)
	<u>\$10,087</u>	<u>\$12,550</u>	<u>\$10,894</u>
	(\$11,142)*		
	(\$12,712)*		

* If 8 people fly to Crookston: one plane, maximum 10 hours pilots' time--

\$ 575	plane
160	two pilots (\$8/hr x 2 pilots x 10 hrs.)
20	two lunches and two dinners (pilots)
<u>\$ 755</u>	minimum

If more than 8 people fly to Crookston: two planes--

\$1000	planes
240	three pilots
30	pilots' lunches and dinners
<u>\$1270</u>	minimum

SENATE BULLETIN COST ESTIMATES 1979-80

<u>Minnesota Daily</u> , half-page, bi-weekly over 31 weeks			\$2800	
<u>Daily</u> , quarter-page, bi-weekly over 31 weeks				\$1400
<u>Duluth Statesman</u> , half-page, bi-weekly			1305	
quarter-page, bi-weekly				675
<u>Waseca</u> half-page, bi-weekly			516	
quarter-page, bi-weekly				258
<u>Crookston</u> half-page, monthly only available			24	
				24
<u>Morris Weekly</u> half-page, bi-weekly	(Est.)		700	
quarter-page, bi-weekly	(Est.)			350
			\$5345	\$2707
Estimated Totals				

Cost to maintain half-page bi-weekly in Daily but cut to quarter-page bi-weekly or to half-page monthly in the newspapers of the coordinate campuses would come to about

\$4132



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October 5, 1979

C. Peter Magrath, President
University of Minnesota
202 Morrill Hall

Dear President Magrath:

Enclosed is a letter from UCBRBR stating their opinion on alternate methods for dealing with the legislative requirement that certain minority and small-business preferences be provided in University purchasing.

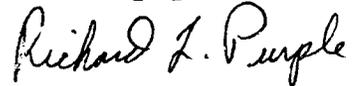
Ordinarily UCBRBR reports are considered by the full Consultative Committee before they are forwarded to your office. In this case, however, I am transmitting it now for two major reasons. First, it is an important matter and relatively urgent. The Regents may well have dealt with the issue before the Consultative Committee meets later in October, and I believe that UCBRBR's voice should be added to consultation on the issue before a decision is reached. Second, as UCBRBR reports go, it is a relatively routine one which I believe the Consultative Committee will approve without hesitation.

As an individual faculty member active in experimental research, I certainly concur with the UCBRBR position. All of our faculty wish to be sensitive to affirmative action provisions in purchasing. At the same time, the "sequential bidding" alternative will put many of us in a "catch-22" position. Two additional six week periods of bidding added on to the initial one could produce delays in research programs that might cripple them--particularly with respect to replacing equipment in the middle of a research project. Such a system would, I fear, be open to "end runs" by relatively resourceful academic researchers goaded by frustrations over the bureaucratic delays, irrespective of how well-intentioned the purposes of the delay. Administering the sequential system could therefore become a very painful and additionally expensive proposition to the University.

C. Peter Magrath
October 5, 1979
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If I am wrong in my estimation that the Consultative Committee will readily endorse UCBRR's position, I will discover the error of my ways on October 18th when the SCC meets, and I am prepared to take full responsibility for the error. At the same time, however, I do wish to ensure that UCBRR's official position is forwarded in time to be useful to you and the Board of Regents.

Sincerely yours,



Richard L. Purple, Chair
Senate Consultative Committee

RLP/mbp

cc: Professor Fred Morrison



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October 5, 1979

Professor Richard L. Purple
Chairman, Senate Consultative Committee
320 Millard Hall
CAMPUS

Dear Rick:

The University Committee on Biennial Request and Budget Review has considered alternative methods for dealing with the legislative requirement that certain minority and small-business preferences be provided in University purchasing.

We support this legislative effort to provide affirmative action in purchasing. In carrying out the mandate, the University must continue to exercise careful stewardship of the public and private funds committed to its trust.

We ordinarily do not comment on administrative procedures, such as purchasing, unless they directly affect the academic and research operations of the University. In this instance we believe the choice of administrative method will have a substantial effect on the academic capability of the University.

We understand that the Board of Regents is considering two alternative methods of implementing the preference. One method would provide sequential bidding by the preferred classes - the "state method." The other would provide simultaneous bidding with specified preferences - the "University alternative."

We wish to express our strong preference for the system which will provide simultaneous bidding, while providing percentage bid preferences for minority and small businesses. We believe that this would avoid the substantial detrimental effects on academic operations, particularly upon the research capabilities of the University, which the "state method" would impose.

Professor Richard Purple
October 5, 1979
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The "state method" would add substantial additional delays in the bidding process, by imposing two potential additional rounds of bidding to the process. The uncertainty of closure dates for contract awards for supplies and equipment, would also substantially impede the ability of researchers to plan their activities.

Delays in the purchasing system are already a source of concern to faculty, particularly to those engaged in experimental research. Magnification of those delays would reduce the efficiency of faculty members. Unless the "University alternative" is found to be clearly illegal under the statute, we believe sound academic judgment would require its adoption. We know of no reason to support the "state method." We hope that the President will avoid the serious problems inherent in the "state method," by adopting the proposed University alternative system. We ask that you communicate our serious concerns on this matter to the President.

Sincerely yours,

UNIVERSITY COMMITTEE ON BIENNIAL
REQUEST AND BUDGET REVIEW

A handwritten signature in cursive script that reads "Fred L. Morrison". The signature is written in dark ink and is positioned above the printed name.

Fred L. Morrison, Chairman,

FLM:nmv

UNIVERSITY COMMITTEE ON THE
BIENNIAL REQUEST AND BUDGET REVIEW

FIRST INTERIM REPORT, 1979-80

Budget Executive. At the conclusion of the 1978-79 academic year, UCBRBR recommended adoption of the "Brown Committee Report," as a basis for budget formulation for the future. The President substantially followed the recommendations of the "Brown Committee" in establishing a Budget Executive, consisting of Acting Vice President Linck, and Vice Presidents Brown and French. The Budget Executive will meet with the deans of colleges and the heads of major supporting units during the next two months. It will formulate proposed budgets for 1980-81 and 1981-82, as well as identify biennial request items for 1981-83.

The Budget Executive will eliminate much of the paperwork which was associated with Retrenchment and Reallocation last year. UCBRBR met with the Budget Executive in mid-September to discuss the criteria and guidelines which it will use in preparing its budget decisions. The criteria will be similar to those used last year. Budget decisions are to be based on "essentiality, quality, availability, need (demand), and resource management." Note that "centrality," a criterion used last year, has been replaced by "essentiality."

UCBRBR, SCC, and other relevant Senate Committees will review the recommendations of the Budget Executive during the month of February. Public hearings will be scheduled.

Supply and Expense distribution. The Legislature provided a very meager allocation for increased costs of supplies and expenses. The increase was distributed on a formula basis to academic units (excluding University libraries and support units), without consulting with UCBRBR. The Committee has protested the failure of consultation. Concern was expressed about the exclusions and about the formulary nature of the distribution.

Other business. UCBRBR has commenced consideration of the six-year capital plan, and the biennial request for capital improvements. It has also considered the impact on University activities of the new state law providing bidding preferences on purchases.

Respectfully submitted,



Fred L. Morrison,
Chairman



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Report of the Subcommittee on Grievances and Legal Concerns
regarding Women's Concerns.

SCC will ask SCAFA to appoint a subcommittee to discuss the general topic of sexual harrassment at the University. This committee should include delegates from other appropriate committees (e.g., Tenure Committee, University Committee on Academic Freedom and Responsibility, Judicial Committee). As this is a matter which directly concerns students, the subcommittee should have adequate student membership as well. The subcommittee should consider, among other things, President Magrath's letter, Shirley Clark's memo and Dean Lukermann's committee's report. It should report on at least two important questions:

1. Should a separate grievance mechanism be set up for dealing with sexual harrassment grievances? (SCC believes that this question should not be answered until we have assurances from President Magrath that grievance issues (e.g., Tenure Regulations, Amendments to Grievance procedures) will be taken to the Regents. A letter will be sent to him requesting such assurances.) SCC believes that it is probably best not to add another body to the already cumbersome grievance structure. However, SCAFA should make a recommendation on this.

2. What constitutes sexual harrassment? Is it possible to legislate concerning it? SCC believes that matters of sexual harrassment probably are best understood as falling under the concept of general faculty/student ethical responsibilities. It may be necessary to try to educate members of the University community about special problems in this area, however. It may be necessary to determine which sorts of acts are appropriately treated as matters for legislation.

In order for a report on this matter to go to the Senate for enabling or implementing legislation at its penultimate meeting of this academic year, SCAFA should report back to the SCC no later than March 1.

Marcia M. Eaton, Chairman
SCC Subcommittee on Grievances and Legal Concerns

October 22, 1979



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MEMORANDUM FOR FILE

SENATE CONSULTATIVE COMMITTEE OPEN FORUM

October 18, 1979

Regents Room, Administration Building
University of Minnesota, Duluth

Richard Purple, SCC Chair, convened the open forum at 4:05 p.m. in the Regents Room. Other Senate Consultative Committee members present were George Blake Robert Brasted, Steve Carlson, Mark Davis, Marcia Eaton, Jim Gelbmann, Wendell Glick, Rich Kottke, Cleon Melsa, Fred Morrison, Sue Pribyl, Betty Robinett, Vera Schletzer, L. E. Scriven, Don Spring and John Weis. Duluth campus participants were Robert L. Heller, Provost; Paul E. Junk, Vice Provost for Academic Administration; Dennis L. Nelson, Assistant Provost; Bruce Gildseth, Vice Provost for Student Affairs; Laurie Wilson, student representative to the Board of Regents; and Rich Rydberg, student.

Provost Heller sketched the governance problems on the Duluth campus. The Campus Council is doing too much business while the Campus Assembly (analogous in composition to the University Senate) is not sufficiently active. Professor Purple called attention to the fact that the University Senate currently has an SCC subcommittee preparing recommendations on reorganization for Senate committees, in the light of the Watson Committee Report, to make governance more effective. He also noted the frequency of the University task force approach to specific issues, which sometimes comes under criticism for operating outside the ongoing governance and consultative structure.

Professor Glick stated that the Duluth faculty is making efforts to resist the urge for autonomy on the part of each of the five schools and colleges which comprise the campus, and thereby to maintain the unity of the campus.

Professor Brasted inquired whether the Duluth campus people feel remote from participation in Senate meetings via the inter-campus hook-up. Provost Heller admitted the arrangement is less than satisfactory, but he regarded it as better for the faculty than driving to and from the Twin Cities. Professor Glick, on the other hand, finds it entirely unsatisfactory and said that it is virtually

impossible for people at Duluth to contribute to the debate. The Provost said that their administration is beginning to consider seriously having a station wagon provide daily round trip service between Duluth and the Twin Cities.

Professor Brasted inquired about the relationship between Duluth's medical school faculty and the rest of the UMD faculty. Provost Heller assessed the relationship as probably closer than that existing in the Twin Cities because of the nature of the campus. It was noted that UMD medical students score higher than Twin Cities campus medical students on the Board exams they take before beginning their third year of medical school.

Professor Morrison asked how Duluth's "early-in, early-out" academic calendar, now in its second year, is working out. The Provost replied that there appears to be a roughly a 60%-40% faculty opinion division against the schedule and about a 60%-40% student opinion split in favor of the schedule at this point. He called attention to two of the consequences, which are that there are some good possibilities for field work/study excursions during the interim, and that the winter quarter is split by the Christmastime break. Provost Heller pointed out that their new schedule puts UMD in synchrony with 62 of the 68 institutions of higher education in Minnesota.

Provost Heller inquired about the operations of the Planning Council and development of long-range budget requests. Professor Morrison outlined the UCRRBR schedule for consultation. Professor Glick stated that there is not time for faculty consultation on the Duluth campus because of the added administrative layer. Professor Morrison requested that there be put on the agenda for an FCC or SCC meeting with President Magrath that UMD, for one, does not have time for faculty consultation. He said the President should be reminded of his assurances that there would be time for faculty consultation. He pointed out that the delays at this point are attributable to lag at the beginning. The planning effort did not begin until April.

Provost Heller concluded the forum with a brief report on the status of the issue of collective bargaining on the Duluth campus. Balloting is expected there, perhaps within a month or two, on naming a bargaining agent or no agent.

The forum was adjourned at 5:00 p.m.