



UNIVERSITY OF MINNESOTA

University Senate Consultative Committee
164 Food Science and Nutrition
1334 Eckles Avenue
St. Paul, Minnesota 55108
Telephone (612)373-3226

AGENDA

SENATE CONSULTATIVE COMMITTEE

Thursday, May 5, 1983
12:30 - 3:00
626 Campus Club

1. Minutes of April 21 (1 set distributed 4/28, ~~FCC enclosed,~~
"Conversation" not yet ready)
2. Report of Student Chair.
3. Report of Chair.
4. Committee reports, if any.
5. Chairships for committees SCC appoints.
6. "University of Minnesota Policy and Guidelines Statement
Relating to the University's Worldwide Mission and
Responsibility" (copies distributed 4/28/83; enclosed
to members who were absent)



UNIVERSITY OF MINNESOTA

University Senate Consultative Committee
164 Food Science and Nutrition
1334 Eckles Avenue
St. Paul, Minnesota 55108
Telephone (612)373-3226

MINUTES
SENATE CONSULTATIVE COMMITTEE
Thursday, May 5, 1983
12:40 - 3:00
626 Campus Club

APPROVED MAY 26, 1983

Members present: P. Freier, V. Fredricks, B. Hogen, J. Howe, A. Hunt, J. Iverson, D. Lenander, M. Mattson, D. Pratt, P. Quie, D. Spring, B. Sundquist, P. Swan (Chr.), J. Turner, K. Watson.

Guests: Rick Bale, David Giese.

1. The minutes of the April 21 SCC meeting were approved as submitted.
2. Report of the Student Chair. David Lenander.
 - A. The Student Senate will be convened at 3:00 on May 19 preceeding the meeting of the Twin Cities Campus Assembly. The students have in hand the most likely version of the constitution of the Student Senate.
 - B. SCC student members have an interest in knowing to what extent students participate in choosing committee chairs.
 - C. When the Senate/Assembly Facilitative Committee meets, Student SCC recommends the Student Chairs of SCC and Committee on Committees be involved as well.
 - D. Student urge the next SCC Chair, or the Business and Rules Committee since it is constitutionally responsible, to continue the job of tracking down annual reports from all committees.
 - E. Student leaders have met with President Magrath and Vice President Keller regarding the University's abandoning the B.S. degree in Social Work. The administrators agreed to look at the matter again and consider questions the students raised, and they suggested some rather nebulous alternatives.
 - F. Goal to improve student participation on committees. Carl Nelson has indicated some willingness to reallocate staff time to this effort from other kinds of student organizations (clubs, fraternities, etc.).

Kathy Watson asked what student government can do regarding student committee members who vanish. They cannot be expelled from a committee; other students are eager to take their places. Swan recommended they try hard to obtain a letter of resignation, attaching no stigma. If an absent student is no longer enrolled, that is sufficient to end

his/her committee membership. Swan said she understood their concern and noted that situation puts a heavier workload on those members who do participate.

To help track down missing students MSA has begun asking to record students' ID numbers when they apply for a committee. Watson mentioned that it is sometimes hard for students to reach their committee chairpersons and that MSA is trying to help by keeping a complete list of chairships in the MSA office.

- G. Twin Cities Student Consultative Committee members invite coordinate campus representatives and other interested persons to meet with Carol Pazandak to discuss the documents on international education and also for a meeting with the MSA Resources Committee.
- H. From the Business and Rules Committee. Student Ross Bram has presented a plan for finding alternate student representatives for colleges that do not elect student senators.
- I. Lenander learned today that an amendment is expected to be offered to the FCC's bylaws amendment in the Senate, to the effect that the student chair or another representative of the student SCC would be invited to any meeting the FCC voted to close. (See also item 10 below for discussion.)

3. Report of the Chair. Patricia Swan.

A. Tenure Code Revision. Swan has learned from Bob Morris that the Tenure Committee now has a draft of the whole document which they will look at this week and next. It may therefore go to the Faculty Affairs Committee about mid-May. Since we assume SCFA wants to study it, Swan now assumes the special Faculty Senate meetings tentatively scheduled for this spring will not be held until fall. The Tenure Committee has worked hard, she said, and the job has taken longer than the original estimates.

SCC discussion made it plain the faculty members of the committee want to receive a copy of the draft at the same time SCFA gets it.

Howe said FCC should think about the total document and consider what is likely to lie between this stage and final approval. Spring said FCC ought to arrive at a general agreement on how consideration of the draft should proceed, and how to involve the whole Senate structure. Howe recommended having Robert Morris and Craig Swan attend the FCC's discussion.

Spring added he thinks the SCC has an obligation to notify the Regents of the schedule change since they have been expecting something this spring. Swan commented that Vice President Keller has probably continued to keep the Regents abreast of developments.

4. Senate and Assembly meetings of May 5.

A. The FCC bylaws amendment, erroneously printed in the Faculty Senate docket, will become item IV on the University Senate docket.

B. Assembly Committee on Student Affairs' resolution regarding financial aid seems not to allow for scholarship aid for purely academic reasons. John Turner proposed wording, which might be presented to the Assembly under a suspension of the rules, which would reinstate support for that kind of financial aid: "... or from those sources whose designated objective is to provide scholarship assistance on the basis of merit."

Later in the meeting Turner reached ACSA chair Clare Woodward by telephone and reported that she had not thought about academic merit scholarships and did not feel she could accept Turner's clause as a friendly amendment because the committee had put a lot of time into preparing the present resolution. Therefore, Turner recommended, those of us who believe the report is incomplete would have to ask that it be returned to the committee. Turner moved the SCC move the scholarship scholarship amendment in whatever manner is necessary (i.e. suspension of the rules) to get it considered. The motion was carried without dissent.

5. Assembly agenda for May 19.

Swan and Giese ran through the list of agenda items obtained from the Senate Clerk. A late entry is a motion from student senator Paul Schulte to change the bylaws of the Elections Commission. The difficulty they hope to overcome is that the present rule requires the Assembly to be the initiating body for any bylaws amendment. Those involved hope to get ACSA's sponsorship for the motion today. The Elections Commission has identified a number of problems in the bylaws and they hope for a more direct form of amendment provision through the MSA Forum. If the system of amendment is changed, they hope to propose and effect changes and conduct next year's elections under an improved set of rules. The SCC discussed briefly how the movers could proceed most effectively if they lack ACSA's signature on a motion today.

6. Senate agenda for May 19.

A. Social Concerns' annual report will touch on several ongoing issues:

(1) Cooperating Fund Drive. The special joint committee of faculty and civil service members has reported its recommendation to Social Concerns and will report it to the other committees it was charged to report to: Assembly Steering, Faculty Affairs, and Civil Service. Social Concerns' annual report is expected to include a progress report and tell the recommendation to the other committees. The item will come to the Senate in the fall for action.

(2) Progress on Policy Statement on Harrassment of Foreign Scholars.

The item will come to the Senate for action in the fall.

B. International Education. This issue provoked considerable SCC discussion. SCEP is forwarding to the Senate for information the draft document of the Senate Committee on International Education entitled "University of Minnesota Policy and Guidelines Statement Relating to the University's Worldwide Mission and Responsibility." Several members indicated that it was premature for the text to go to the Senate and regrettable that there will apparently be no opportunity for discussion. Members wondered whether the entire draft or only the policy sections would appear in the docket. Giese explained that he often takes the prerogative, as Chairman of Business and Rules, of not publishing an entire document but having copies of the whole available and referencing these in the docket. He will consider doing the same in this case.

Pratt moved the item be presented to the Senate for discussion. The motion failed for lack of a second. Therefore it will be in the docket for information only.

Later in the meeting, the discussion was resumed. Spring stated that the document impacts in a major way on the University's educational policy. Turner added that it should not go before the Senate half-digested. He said we must interpret narrowly this forwarding to the Senate as simply for information, from which point the draft will go to committees for recommendations on action. Howe added that we do not want to encourage the committees, however, to operate in that way in general.

Fredricks said she was anxious about what was going to be implemented regarding international education, and when it would be implemented, and said she would like to know explicitly the President's views on the statement going to the Senate.

Howe and Swan proposed that SCC invite a member of SCEP to report to it on May 19th on SCEP's May 10 meeting with the Senate Comm. on Internat'l. Education and Carol Pazandak. (See also item 9 below).

B. Research Committee is bringing a motion regarding the University's "crisis" in computer access and requesting that the search for director of the Computer Center be a national search.

7. Faculty Senate agenda for May 19 includes an information item from Faculty Affairs on retirement plan options.

8. Committees to which SCC appoints members, and chairmanships of those committees.

Swan asked for a report from the students on making their appointments. Watson said the students would make their appointments the following week. They will also forward to the President their recommendations for those committee positions to which he makes appointments.

Swan reported, and a written notice was circulated, on the people FCC wants to ask to serve and to chair and she explained briefly the FCC's thinking regarding each.

ACIA: To chair: Sander Latts (GC). For new members, Virginia Gray (CLA) and either Jim Fuchs (CBS) or Alan Hunter (Ag.).

All University Honors (recommendations to the President, who makes these appointments): To chair (and begin a second term): Gayle Yates (CLA). For new members: Jonathan Wirtschafter (Med.) and Sally Jorgenson (Vet. Med.)

Business and Rules: To chair: Rick Purple (Med.). For new members, Marcia Eaton (CLA) plus two of these three: David Giese (GC) for a second term, Bright Dornblaser (Public Health) for a second term, Caroline Czarnecki (Vet. Med.).

Finance: The chair is named from the SCC and will be determined in the fall when we know the new SCC membership. New at-large member is still undetermined.

Planning: To chair: Mark Brenner (Ag.). For new members,
Doug Pratt (CBS) and John Borchert (CLA).

The student members did not recommend any reconsiderations.

Lenander reported that the new student SCC members would be elected the following week. Swan said we invite and encourage them to attend our meetings for the rest of the year.

Watson said a number of students would like to serve on the Finance Committee. Sundquist said that with the exception of Paul Schulte, SFC has had a problem with student attendance this year, which is especially unfortunate since the committee is trying to deal with questions that matter to students.

Watson said she is being very careful and critical about who she appoints and is emphasizing that a student accepting a committee assignment must serve. She asked that committee chairs please inform her when their student members are not doing their share.

9. The International Planning Theme: Scheduling SCC discussions.

Hand-out: Chart, "Tasks in the Pursuit of the Planning Theme of 'International Character of the University'," from a document developed by Carol Pazandak.

Swan announced that SCEP and the Sen. Comm. on Internat'l. Educ. would meet on May 10 to discuss ways to approach the planning theme. She asked for at least one SCC member to attend.* They will consider who will address the various issues. SCC should schedule the item on its own agenda.

Turner said that because of the President's interest, the SCC would ideally hear from him first (at the May 19 meeting) and then discuss the several pertinent documents (Pazandak report on international students plus, for example, Porter, Wynia and Kreuger documents). Mattson suggested SCC also ask Vice President Hasselmo to take part in the conversation with the President. Turner recommended making all the reports, including assorted individual college documents on international education, available to the whole committee to use as background for a topical conversation. Swan said we will copy and send out the small reports (e.g. Kreuger) and make the others available in the MSA office and on loan from the SCC office.

10. Discussion of the FCC's Proposed bylaws amendment to the University Senate to permit FCC to close some meetings.

SCC discussed the anticipated amendment to include a student member in closed FCC meetings. FCC members did not favor creating such an institutional provision in the bylaws. Lenander does not oppose the amendment regarding students, but said he would prefer that the members work out their communications informally. He hopes the FCC will invite a student member to their meetings. It is helpful for students to know how a discussion has been carried out earlier, and many of the issues may ultimately have an effect upon students.

Howe asked that SCC's two subgroups (FCC and Student SCC) make a greater effort to report back and forth on all items which could hold interest for the other. If FCC members speak in the Senate to the student amendment, they will

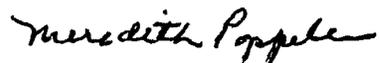
* John Turner attended.

recommend that the two chairs brief one another after separate meetings with what Swan termed "a substantive transmittal of the meeting."

11. Sundquist distributed copies of a Science article on budget cutting at the University of Michigan which he found relevant for the University of Minnesota.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,



Meredith Poppele, Executive Assistant

Pat: This is the financial aid resolution voted by the ACSA to be presented for approval to the Assembly. a w.

for May 5 1983 Assembly

To: Ms. Marilee Ward, Clerk of the Senate
From: The Assembly Committee on Student Affairs, April 19, 1983
Please enter the following resolution in the docket for the May 5, 1983, meeting of the Twin Cities Campus Assembly. This resolution was unanimously passed by the Assembly Committee on Student Affairs at its meeting on April 11, 1983.

The Assembly Committee on Student Affairs has studied the problems involving financial aid, and has met with many officers in these programs, as well as with students. There are serious problems here which are worsening with the present financial climate and which are impeding the continuation of our commitment to affirmative action. We therefore make the following policy recommendations for implementation now.

I. The service offered by the Financial Aid office must be improved. There is a real need for personnel increases. The critically understaffed offices cannot meet the increasing demands for financial aid counseling and processing.

Funding for Financial Aid should be increased, but this must not be achieved by using funds which are intended as aid for students or programs for the disadvantaged, since these funds are already dangerously low.

Staff must be available to serve students at reasonable hours, and when no personnel is available, the office should be closed.

Every effort must be made to pay funds which have been committed, at the time that they are promised. Students frequently have no other resources, and even a month's delay can present a financial crisis.

II. For the Awarding of Financial Aid we make the following recommendations:

The awarding of aid must continue to be based on real need, and must continue to give highest priority to recognized disadvantaged groups and ethnic minorities.

Programs for ethnic minority and disadvantaged students, both concerning financial aid and other areas related to financial aid, should be made a regular and permanent part of the university. These programs must be coordinated with each other and with the academic units of the university. By making positions and funding for these programs permanent the administration will show its genuine concern in such areas.

Recognizing that students who already have one or more college degrees are in a much better position for employment, the highest priorities should be given to students pursuing the first degree. (Substantial funding from various sources is available to graduate and professional students. These recommendations should not be taken to intend any reduction in aid from these sources.)

Pat Swan:

This resolution is from the ACSA; the Parking & Transp. Committee. Jerry Larson will present it at the Assembly for a vote.
Clare W.

for May 5, 1983
assembly

PARKING AND TRANSPORTATION COMMITTEE

Parking Impact Study Resolution

WHEREAS, parking space is a critical commodity for the faculty, staff, students and others who work, attend classes, study or otherwise use facilities on the Twin Cities campus, and

WHEREAS, new facilities and major facility renovation projects on the Twin Cities campus significantly affect the availability and demand for this critical commodity due to the parking space needed by workers during construction, due to the loss of parking space when new facilities are constructed where parking space previously existed and due to the long term parking space needs of occupants and/or users of the new or remodelled facility;

THEREFORE, BE IT RESOLVED, that the University Administration be encouraged to do a parking impact study as part of the planning for any new facility or for any major facility renovation.

BE IT FURTHER RESOLVED, that the parking impact study should include an analysis of the short term (construction) and long term (normal use) impact and demand that the facility will make on parking space and should demonstrate that such impact and demand can be reasonably accommodated by existing and/or planned parking facilities.

Tasks in the Pursuit of the Planning Theme of
"International Character of the University"

Type of activity	Evaluation of what we are doing; proposals	Existing and/or new goals and objectives	Policies	Organization, support services
International curriculum	See reports by, e.g., Pazandak, Porter, Wynia, Krueger et al; also proposals developed by colleges (CLA, SOM, others). Are any additional evaluations needed?	SCIE, SCEP, and/or other groups may want to review existing statements and propose revisions and/or development of new statements on goals and objectives. Goals and objectives may be submitted to colleges for comment and/or implementation as part of unit planning.	SCIE, SCEP, and/or other groups may want to review existing policies and propose revisions and/or development of new policies for consideration by Senate and possibly other bodies.	The Vice President for Academic Affairs will establish appropriate organization and support services in cooperation with colleges.
International experience for students				
International students				
International dimension of research				
Faculty exchange				
Faculty participation in development, technical assistance				
Cooperation within University on international issues				
Organization				



UNIVERSITY OF MINNESOTA

Office of International Programs
Academic Affairs
201 Nolte-West
315 Pillsbury Drive S.E.
Minneapolis, Minnesota 55455
(612) 373-3793

20 April 1983

Professor G. Edward Schuh
Department of Agricultural & Applied
Economics
231 COB
St. Paul Campus

Dear Ed:

Thanks for your letter of 19 April 1983 regarding the draft of the Policy and Guidelines Statement relating to the University's World-wide Mission and Responsibility. You are correct, of course, on the interconnectedness of things and of the way in which Minnesota is part of the world. I would like to see the wording of the first part of the document reflect your viewpoint. The passage that speaks of sharing resources with the rest of the world comes from the Mission and Policy Statement of the University, approved by the Board of Regents in July 1980. We cannot change a quote, but we can perhaps add some further explanation in the introduction. The statement has been approved by the Senate Committee on International Education and forwarded to the Senate Committee on Educational Policy (SCEP). I would think that in SCEP or in the Senate itself it would be possible to make changes. I am taking the liberty of sending a copy of your letter to Professor F. Gerald Kline, chair of SCEP, and Professor Patricia Swan, chair of the Senate Consultative Committee. Again, thanks for your letter, and thanks also for the very fine, brief article you prepared for Voices in Development.

Cordially,

Philip W. Porter
Professor and Director

c: F. Gerald Kline
C. Peter Magrath
Malcolm Purvis
Patricia Swan

PWP/sk



UNIVERSITY OF MINNESOTA
TWIN CITIES

Department of Agricultural and Applied Economics
231 Classroom Office Building
1994 Buford Avenue
St. Paul, Minnesota 55108

April 19, 1983

APR 20 1983

Phil Porter
Office of International Programs
201 Nolte Center
Minneapolis Campus

Dear Phil:

I have read the Policy and Guideline Statement relating to the University's Worldwide Mission and Responsibility with a great deal of interest. It must be one of the most progressive and advanced such statements for a university anywhere. I would like to thank and commend whoever is responsible for drawing it up.

There is one aspect of the Statement that troubles me, however. That is the basic assumption that international activities are something that go beyond our commitment to the people of the State of Minnesota. That implication is given most strongly in the second paragraph of the Introduction of the Statement.

My point is that the State of Minnesota and the U.S. economy and society are now an integral part of an international economy and society. An international involvement is not just a sharing of our resources with the rest of the world, as the Introduction to the Statement implies. To the contrary, we now need to understand the world of which we are a part, to train students for that kind of world, to produce knowledge about the world, and to be in a position to capture knowledge generated in the rest of that world and bring it back for use of our citizens. If we don't do all of these things, we are not doing our job. More importantly, if U.S. universities generally don't take on this responsibility, this country will increasingly lag behind those countries with universities which do.

This is a very important point. The Policy and Guidelines Statement needs to reflect it. I hope it is not too late to change.

Warmest regards.

Sincerely,

G. Edward Schuh
Head of Department

cc: Malcolm Purvis
C. Peter Magrath

university
of
minnesota
memo

date April 28 19 83

to Senate Consultative Committee Members

from Pat Swan

Re: UNIVERSITY OF MINNESOTA POLICY AND GUIDELINES STATEMENT RELATING TO THE
UNIVERSITY'S WORLDWIDE MISSION AND RESPONSIBILITY (attached)

The Senate Committee on Educational Policy voted to forward the draft
submitted to them* by the Senate Committee on International Education
to the Senate for the May 19 meeting, without written comment.

Please read the draft. Call or send me any comments you have by
Monday, May 2.

** as attached*

Open 5.8, 5.9

CHILDRENS HEALTH CENTER



April 19, 1983

Dr. F. Gerald Kline
Professor
School of Journalism
111 Murphy Hall
University of Minnesota
Minneapolis, MN 55455

Dear Dr. Kline:

On behalf of the International Education Committee of the Senate, I am here with submitting our draft of the University of Minnesota Policy and Guidelines Statement relating to the University's World Wide Mission and Responsibility.

This draft revision has been discussed at length and approved unanimously by members of the Senate Committee and International Education. We would very much appreciate your forwarding this to the Senate for consideration at the May 5th meeting. Thank you very much for your consideration of this matter.

Respectfully Submitted,

Karen Olness, M.D.
Chairperson
Senate Committee on
International Education
University of Minnesota

UNIVERSITY OF MINNESOTA
POLICY AND GUIDELINES STATEMENT
Relating to the University's Worldwide Mission and Responsibility

I. Introduction

The University of Minnesota has a long and distinguished history of service to the people of Minnesota and to the nations and people of the world.

The University's Mission and Policy Statement adopted by the Board of Regents on July 11, 1980, states that "the mission of the University of Minnesota is to serve the people of the state through teaching, research and public service. Beyond this is the commitment to contribute as fully as resources permit to needs both national and international.

"To the people of Minnesota it is their University. Yet, in the broadest sense, it is an institution of worldwide responsibility, scope and impact--one that Minnesotans share unselfishly with others."

The University of Minnesota can further develop its international awareness and capabilities through the promulgation of and adherence to a policy on international activities.

II. Meeting the University's Worldwide Responsibilities

The University accepts its "worldwide responsibilities" in the same manner as its more localized state and national responsibilities. Teaching, research, extension and public service programs, which are specifically designed to meet the University's worldwide responsibilities, shall be planned and conducted so as to be in harmony with similar programs designed to meet the University's state and national responsibilities.

The development of the University's international programs is guided by the principle that international programs shall enhance the University's contribution to the State of Minnesota, the nation and the world through teaching, research, extension and public service programs.

Believing in the importance of academic freedom and open inquiry, the University affirms that its programs, both on campus and elsewhere, are open to all without regard to race, creed, color, sex, national origin or handicap. "Free inquiry and expression are indispensable and inseparable. Students participating in the University of

Minnesota exchange programs should be encouraged to develop a capacity for critical judgement and an independent search for truth. This means specifically, that they are full participants in academic pursuits and should have the right to seek formal and informal knowledge, verbal or written, in whatever direction and with whatever legitimately appropriate associations are necessary without fear of reprisal."¹ In adhering to this policy, the University abides by the requirements of Title IX of the Education Amendments of 1972, by Sections 503 and 504 of the Rehabilitation Act of 1973, and by other applicable statutes and regulations relating to equality of opportunity.

The University, and units thereof, may withdraw programs or decide not to establish programs in countries which, in its view, are in gross violation of the United Nations Declaration of Human Rights. With respect to the international travel and activity of individual faculty and students, however, the University takes no position. The burden of decision in the matter of human rights and residence and study or work in any country is left with the individual student or faculty member.

III. Policies for an Expanded Emphasis on Meeting Worldwide Responsibilities

In order fully to recognize and institutionalize the University's international efforts, the following policies are established or reaffirmed (the order of presentation does not suggest priorities):

- (1) The University shall encourage, assist and support faculty, student and staff efforts to develop and integrate an international dimension into their teaching, studies, research and extension activities--and to involve members of the University community.
- (2) The University shall call the public's attention to Minnesota's and the United States' growing interrelationships with other nations and seek funding at both the state and federal level for the development and expansion of internationally oriented programs in teaching, research and extension.
- (3) In keeping with its Land-Grant tradition, the University reaffirms its goal of providing broad access to its programs and courses for students, domestic and international, graduate and undergraduate. The University recognizes a special responsibility to encourage students from less developed countries to study at this University. The University will formulate clearly its goals and objectives for international education and the enrollment of international students. Collegiate units are encouraged to set goals for enrolling international students, at undergraduate and graduate levels, with a view to increasing diversity and cultural mix.
- (4) As resources permit and in concert with other aspects of its worldwide mission described herein, the University shall encourage and support efforts of its faculty and students

¹ NAFSA Standards and Responsibilities, Guidelines Series #1, Winter 1979, pp. 17-18.

to provide assistance to the developing nations through specialized in-country programs. As part of this work, the University shall encourage efforts to evaluate, analyze and improve the means and mechanisms whereby assistance is provided abroad. In this regard, special attention and vigilance shall be applied to international assistance efforts in which the University engages.

- (5) Recognizing the complexity and interrelatedness of many of the problems in the developing countries, the University shall explore, encourage and support interdisciplinary links within the University and between the University and other universities, international research centers, multi-nation institutions, in-country organizations and appropriate consortia. Furthermore, the University shall encourage and support the establishment of formal, working relationships with other institutions, foreign and domestic, when such links would contribute to the success of international programs in which the University chooses to engage. Exchange and contract relationships are recruitment efforts and are to be considered in accordance with University objectives for enrolling international students. The University will develop an organized plan to maintain communications with outstanding foreign alumni who can serve as recruiters in their countries.
- (6) The University will encourage faculty and student efforts to participate in international programs by supporting preparatory cross-cultural and linguistic training programs.

IV. Organization and Operating Procedures

A. General Operating Considerations Applicable to All

- (1) Faculty, department heads and equivalent officers and deans will consider international experience and interest in hiring faculty. They will consider performance and contributions in international activities in cases of promotion and granting of tenure, and in the award of merit in salary considerations.
- (2) Faculty, department heads and equivalent officers, and deans will give attention to an international component in the curriculum and they will seek to provide opportunities for faculty and students to participate in international research, teaching, service, and study. Deans and department heads (and equivalent officers) will reward those who develop an international dimension in their research, teaching and service, consistent with collegiate and departmental missions.
- (3) Departmental heads and equivalent officers will ensure that the Director of the Office of International Programs (OIP) is informed about international visitors to campus. The purpose of keeping the Director informed is to enable OIP to provide coordination and liaison and to inform others of opportunities to hear and talk with international visitors.

Another purpose is to help OIP increase the accuracy and comprehensiveness of its records on international visitors to the University.

- (4) Departmental heads and equivalent officers and collegiate deans and coordinate campus provosts will ensure that the Director of the Office of International Programs (OIP) is informed about and provided a copy of any agreement (or memorandum of understanding) proposed or entered into by a department, college or other unit. If the agreement involves or may involve units of the University outside the department, college or other unit, the Director of OIP is to be informed of the proposed agreement and provided with a copy of the text of the agreement prior to its being signed. Agreements are also examined by the Vice President for Academic Affairs and by the Senate Committee on International Education, which forwards them to the faculty Senate through the Senate Committee on Educational Policy as provided for by Senate rules.

B. Role of the Faculty

Primary responsibility for the development of an expanded, integrated, University international effort to meet its worldwide responsibilities shall rest with the faculty. The faculty, in concert with appropriate administrative staff including provosts, deans, directors and department heads, shall be responsible for developing and implementing the goals, programs and activities constituting the international dimension of the University.

C. Role of Department Heads and Equivalent Officers

Department heads, department chairs, division chairs, and other administrative officers charged with facilitating day-to-day faculty and student activities serve as a link between the faculty and administrative positions further removed from everyday activities. As with domestic programs, the role of department heads and other similar officers shall be to work with the faculty and with the appropriate administrative superiors to develop international opportunities and appropriate policies and procedures to ensure rewarding and effective involvement in international activities by faculty members and students.

D. Role of the Collegiate Deans

The collegiate deans shall guide the development of immediate and long-range goals for international activities within their colleges. Likewise, they will guide and assist their faculties in the preparation of programmatic, organizational, staffing and funding plans for international activities within their collegiate units.

Each collegiate dean may at his/her discretion appoint a faculty member to act as coordinator for international activities. The role of collegiate coordinator for international activities is to act as liaison with the Director, Office of

International Programs, and other faculty and administrators having international responsibilities at the University, and to promote an international dimension among faculty in the unit -- both in the curriculum and in international teaching, research and service.

The collegiate plans shall provide a procedure for evaluating, recognizing and rewarding the contributions of faculty members who engage in international activities both on campus and abroad.

The ultimate goal shall be to expand and organize collegiate involvement in international activities in a manner which will make that involvement a positive and worthwhile experience for the faculty and domestic and international students and therefore for the state and other nations of the world.

E. Role of Coordinate Campus Provosts

The coordinate campus provosts or an individual or individuals on each campus designated by the respective provost shall guide the development of immediate and long-range goals and program guidelines for international activities on coordinate campuses. When appropriate and helpful to program development and implementation, the provosts or their respective designated officers shall also facilitate links between their faculties and faculties and units on other university campuses.

F. Role of the President, the Vice President for Academic Affairs and the Director of International Programs

The President, the Vice President for Academic Affairs and the Director of International Programs shall guide the development of appropriate policies, procedures and funding sources which are consistent with the University's worldwide responsibilities and shall provide the leadership and coordination necessary for the orderly and appropriate development of a strong and visible international emphasis within the University. The President shall designate a Title XII Officer for the University (who may be the Director of International Programs or someone else) who is responsible for the overall direction and coordination of international activities developed at the University under Title XII of the federal Famine Prevention and Freedom from Hunger Act of 1975.

The Title XII Officer shall report through the Director of International Programs to the Vice President for Academic Affairs. This arrangement will provide for optimum integration of the Title XII programs within the University.

The Director of International Programs shall serve as the delegated representative of the President and the Vice President for Academic Affairs for international programs of the University.

The Director of International Programs shall be responsible for providing overall leadership, coordination and support for the University's international efforts. Administratively, the Director of International Programs shall report to the Vice President for Academic Affairs. The Director shall be responsible on a day-to-day, all-University basis, for:

- (1) Developing and maintaining appropriate all-University liaison relationships between the University and internationally oriented agencies and organizations. The President shall designate those organizations on which the Director shall serve. For example, the Director usually serves as a member of the board of and liaison officer for the Midwest Universities Consortium for International Activities (MUCIA); serving as the University's representative on boards of international organizations and at official functions of an international nature;
- (2) identifying, securing, publicizing and disbursing funds and grants for internationally oriented research, teaching and extension programs;
- (3) finding means, both formal and informal, whereby the international units of the University can share information on a regular basis, and cooperate with one another in various activities related to international education;
- (4) collecting and disseminating information on international activities so that faculty, students, and academic units will know about and be able to take advantage of opportunities for international research, teaching, study and service;
- (5) working on a regular basis with other international units of the University and with the Committee on International Education of the University Senate to coordinate and plan international activities;
- (6) providing information to provosts, collegiate deans and directors about legislation affecting international programs;
- (7) assisting provosts, collegiate deans and directors in exploring opportunities for the possible involvement of their faculties in international efforts and in developing contacts both outside and inside the University for joint international efforts;
- (8) working with provosts, collegiate deans and directors in the development of joint efforts within the University and/or with units outside the University and in determining the responsible administrative (or lead) unit when more than one unit is involved in a program;

- (9) facilitating academic, faculty and student exchanges with other countries and universities, and overseas study programs; and
- (10) encouraging students to integrate the study of languages, other cultures and study abroad experiences with regular University study; and encouraging faculty to internationalize course content.

G. Role of the Vice President for Student Affairs and the Director of the International Student Adviser's Office

The Vice President for Student Affairs and the Director of the International Student Adviser's Office shall guide the development of appropriate policies, procedures and funding sources to meet the University's responsibilities related to international students.

The Director of the International Student Adviser's Office shall report to the Vice President for Student Affairs, and shall be responsible on a day-to-day all-University basis, for:

- (1) Pre-arrival, admission, post-admission, arrival, reception and orientation of international students;
- (2) counseling and advising of international students on educational, language, social, cultural, personal, financial, and immigration problems;
- (3) dealing with financial matters concerning international students, including work permits, identification of resources, financial aids, relationships with sponsoring agencies and liaison with departments;
- (4) programs and educational development, including consulting with volunteer agencies, sponsorship of programs, certain student educational exchange programs, and administrative assistance to the English as a Second Language Program;
- (5) professional and organizational development, including relations with national and international agencies, private and governmental, dealing with educational exchange of persons; and
- (6) support services for University agencies, committees and governance, maintenance of records, and assistance with collection of unpaid bills.

H. Periodic Reporting on International Activities

As part of the normal reporting procedure for current, largely domestic programs, the department head or equivalent officers the collegiate deans and coordinate campus provosts shall keep

the University's Central Administration, through the Office of International Programs, informed regarding the planning and implementation of international activities within their respective units. From time to time as appropriate, reports to the Council of Academic Officers shall also be presented. Among the issues to be discussed in such reports shall be specific international efforts underway; linkages created between domestic and international activities; the extent to which international activities have been integrated with domestic activities; and programs under consideration.

Once a year (on 1 July) the individual responsible for oversight and implementation of agreements with institutions in other countries covered by agreements and memoranda of understanding will provide a brief status report on the agreement and summary of the activities of the past year to the Director of OIP. The Director of OIP will on a regular basis inform the Vice President for Academic Affairs on the status of agreements between the University and other institutions.

I. Management of Cooperative Endeavors

The several University campuses, colleges and other units are encouraged to work together in the development of international programs and activities. In such instances and especially when there is no obvious lead unit, the administrative officers of the cooperating units shall consult with the Director of International Programs to identify the lead unit and clarify respective responsibilities. The lead unit shall be responsible for logistical planning and administrative support for the joint effort.

J. Financing of the University's International Activities

The University shall seek funding for international activities from federal, private, state and local foundation sources.

Another potential source of funding for international activities is the Minnesota State Legislature. The University shall periodically develop proposals to present to the Legislature.

The President, Vice President for Academic Affairs, Director of International Programs and appropriate Collegiate Deans and Coordinating Campus Provosts and other administrators with international responsibilities shall continue to seek the support of the legislature and the public-at-large for the international mission of the University.