

University of Illinois  
Graduate School

Minutes of the Executive Committee  
Tuesday, May 14, 1965  
12:00 noon, Board Room, Campus Club

Present: Professors S. E. B. Cooke, A. Orville Dohl, W. P. Martin,  
C. L. Nelson, W. A. Russell, W. G. Shepherd, D. R. Forbert;  
Dr. C. P. Barnum; Deans F. M. Boddy, T. W. Chamberlin,  
J. H. Kruskopf; Dean Bryce Crawford, presiding; Shirley McDonald,  
Secretary.

1. The Master of Fine Arts - At the April meeting, the Graduate School Executive Committee approved a change in the Master of Fine Arts program and extended the MFA to the Departments of Music and Theater. The Theater Department asked that its major be designated as Theater Arts. Since this is a new major, it was necessary for the Executive Committee to formally approve it. This action was taken and the new major in Theater Arts has been established.

The following Master's degrees are offered in these fields: (1) An M.A. degree - major in art (history and criticism); (2) An M.A. degree - major in museology; (3) An M.A. degree - major in music; (4) An M.A. degree - major in speech and theater arts; and (5) An MFA degree with majors in (a) fine arts; (b) music; (c) theater arts.

2. Substitution of Course Work for the Language Requirement in the Master's Program - There was some discussion on the substitution of course work for the language requirement as well as the waiving of the requirement in Master's programs. A number of areas stipulate that course work, in addition to the minimum credit requirement, may be substituted for the language. For example, in public administration, candidates must have a reading knowledge of a foreign language or a working knowledge of the principles of governmental accounting or statistics. Such requests have been made to the Graduate School by petition.

It was decided by the Committee that where a department specifies that a foreign language is required for the degree, it can be waived by petition if approved by the student's adviser, the group committee, and the Graduate School. However, the Master's Program Form will remain as it is with the item "Language or Approved Substitute" so that such substitutions can be indicated where advised. A petition must be submitted in these instances also.

3. Foreign Language Examination - Dean Crawford reported to the Committee that the German and French Departments proposed that an examination equivalent to the proficiency examination be given at the conclusion of the courses 17b German and 17b French. These language departments would then forward to the Graduate School certification for the students who have passed the examination. This would satisfy the graduate reading knowledge requirement in these languages.

These non-credit courses set up especially for graduate students are offered through the General Extension Division and are taught in the evening during the summer of 1963. (They are also given in the fall and spring semesters.)

There was also a request for clarification of the statement in the present Graduate School Bulletin concerning the use of course work to satisfy the language requirement (see page 14, G.S. Bulletin). Effective immediately, a grade of A in the third quarter of a language or a grade of B in the fourth quarter of a language will satisfy the requirement regardless of grades received in previous quarters of the language. Other conditions mentioned in the bulletin statement will still obtain; however it should be noted that regular coursework in languages taken for credit through the Evening Class Division or Correspondence Study Division cannot be used in lieu of the proficiency examination. The bulletin statement will be modified in the next issue.

4. Scheduling the Preliminary Oral Examinations - The Graduate School has been asked frequently to schedule preliminary oral examinations during the period reserved for final orals in April and May, and during the second summer session. Dean Boddy explained how such requests have been handled by the staff. If the examining committee agrees to give the examination and if there is no more than one substitution on the committee, the Graduate School has generally approved. In order to avoid conflict between a preliminary and a final oral examination for committee members, the Graduate School staff will not consider such requests made more than a few days in advance of the desired examination date. Cases in which there would be more than one substitute on the committee will be referred to the group committee for action.

The Executive Committee approved this method of handling these requests. Although many of the requests are reasonable and can be approved, the general rule prohibiting preliminary orals during these particular periods is desirable.

5. Committee on Institutional Cooperation - (Refer to Executive Committee Minutes, Dec. 20, 1962, item 8) - Dean Crawford briefed the Executive Committee on the progress of the CIC Traveling Scholar Program. The procedure explained in the CIC brochure involves an agreement by the student's adviser and his counterpart at the host institution, and approval by the graduate deans of both institutions. Tuition and fees will be paid by the student at his home institution. The registration form to be used by scholars visiting Minnesota was described to the Committee.

Dean Boddy brought up the question of transfer of credit to the Master's program at Minnesota. Professor Nelson mentioned that students will want to know whether such work will be accepted at Minnesota before making arrangements to participate in the Traveling Scholar Program. He suggested that these cases should be considered individually just as is done with our own programs and courses. Professor Cooke asked how this special study would appear on the Minnesota transcript. Dean Kruskopf said that Admissions and Records will make the kind of entry suggested by the Graduate School.

Dean Crawford said that the registrar will be asked to identify such work as "CIC" on the Minnesota transcript. He also asked that each request for use of the CIC program, made in advance by the usual petition, be referred to the appropriate group committee for approval. The Executive Committee approved these principles. CIC brochures and a short statement on procedures to be used at Minnesota will be sent to the department chairmen shortly.

6. Thesis Approval - (Refer to Executive Committee Minutes, Jan. 22, item 2 and March 5, item 6) - On the basis of further discussion in the several group committees, the Executive Committee approved a change in the statement on the Master's and Ph.D. thesis report forms. The statements will be changed in such a way as to indicate that the thesis-reading committee has read the thesis and considers it ready for defense at the final examination.
7. Formal Approval of the Written Examinations in the Minor - At the present time, approval of the written examinations in the major field is required. It has been suggested to the Graduate School that such approval be extended to the written examinations in the minor field where such examinations are given.

A tentative report form combining approval for the examination in both the major and minor fields was circulated and examined by the Executive Committee. Since there were a number of questions regarding statements on the form, the dean suggested that the Graduate School staff rework the form and submit it to the Committee at a later date.

8. The Place of the Minor in the Ph.D. - Dean Crawford stated that he believes it is the consensus of the group committees and other members of the Graduate Faculty that adoption of a more flexible minor for the Ph.D. in addition to the existing "classical minor" would be favored. He said that he would draft a plan, based on previous discussion, to be submitted to the Executive Committee at the June meeting and to the Graduate Faculty in a spring Newsletter.
9. Graduate Major Discontinued - The Graduate School Executive Committee approved the change in designation of majors in the earth sciences in April of this year. (Refer to Executive Committee Minutes, April 16, item 6.) The new designations are: General Geology and Mineralogy and Petrology. The Executive Committee voted to discontinue the graduate major formerly designated as Geology and Mineralogy.

Respectfully submitted,

Shirley McDonald  
Secretary

June 10, 1963