

UNIVERSITY OF MINNESOTA
Graduate School

Minutes of the Executive Committee
Tuesday, November 7, 1967
1:00 P.M. 306 Johnston Hall

Present: Professors D. W. Warner, D. W. Thompson, E. W. McDiarmid, W. S. Loud, M. C. Reynolds, George Seltzer, L. J. Pickrel, C. M. Stowe; Drs. Leslie Zieve and R. Drew Miller; Deans F. M. Boddy, T. W. Chamberlin, M. L. Gieske, W. E. Ibele; Miss Ruth Chovancek; Dean Bryce Crawford, Jr., presiding; Shirley McDonald, secretary.

1. Computer Use in the Graduate School - Miss Ruth Chovancek, Graduate School statistician, attended the meeting to supply some details about the Quarterly Progress Report and its current uses as well as some additional computer reports which may be helpful to the group committees, departments, and Graduate Faculty serving as advisers and on examining committees.

The first supplementary "print-out" will list Graduate Faculty assignments. Miss Chovancek explained that it will be possible with the present computer facility to furnish a print-out each quarter, which will list Graduate Faculty alphabetically and for each Graduate Faculty member give the names of all students to whose committees he is assigned, showing major fields, and indicating which assignments involve chairmanship or thesis reading. There will be separate print-outs for the master's, Ph.D. preliminary oral and Ph.D. final oral examining committee assignments. The student's name will remain on the master's list only until the final oral examination is passed. The final oral examining committee listing will replace the preliminary oral listing as soon as the student passes the preliminary oral examination. And the student's name will remain on the final oral listing until he passes the final examination. The lists (for all fields) would be available to group committee chairmen, on request, and sections (for individual fields) can be sent to the various faculty members. This will greatly cut down on "notice-mailing" in the Graduate School office, since only advisers and students will need individual notices.

Another print-out which may be useful to the departments will list students by major field, indicate the adviser, the date the student entered the program, the cumulative number of quarters registered, date and outcome of preliminary and final oral examinations and date the degree is granted. This list would be summarized and furnished to the departments once each year.

Several Executive Committee members had suggestions for more information to be included in these print-outs and/or the Quarterly Progress Reports. Deans Crawford and Boddy explained that the current facility is limited, but that the group committees should consider the kinds of information

most commonly useful which might be incorporated into the system for the new computer coming in 1969. Dean Boddy mentioned meetings between Graduate School personnel and the subcommittees assigned to help plan the most effective use for the computer in the areas of student records, personnel records, and fiscal matters. Any suggestions related especially to student and personnel records should be considered at future meetings with these subcommittees.

Professor Loud asked how the QPR's are kept current in respect to changes in adviser. The Graduate School requires that such requests come from the current adviser and that a reason for the request be given. After approval by the group committee chairman and the Graduate School, the information is passed along to the statistician. Initially, the adviser's name is taken from the student's graduate program, not his registration materials. Professor Seltzer suggested that a form be developed for such requests and that the student be asked to contact the current adviser, new adviser, and Director of Graduate Studies or department chairman. More often than not, departments are not aware of these changes.

2. Chairmanship of Oral Examinations - Professor Seltzer said that there has been some discussion in the Social Sciences Group Committee on the subject of chairmen for students' examining committees. While it is tradition, and in fact stated in the Graduate School Bulletin, that the adviser shall act as chairman, does this "rule" need to hold in all situations? Dr. Zieve said that similar discussions have taken place in the Medical Sciences Group Committee. Dean Crawford asked that the group committees explore the subject, particularly in respect to the preliminary oral examination, considering the following alternatives: (1) someone from the major department, other than the adviser; (2) someone from the minor department; (3) a faculty member outside the major or minor areas.

Some departments may wish to experiment with this idea; if so, they are encouraged to communicate with the group committee or Graduate School.

3. Proposed M.A. and Ph.D. with a Major in Germanic Philology - Following a special meeting of the Languages, Literature and Art Group Committee, Professor Thompson transmitted to the Graduate School a recommendation that this new major be accepted. He explained that certain points were clarified by Professor Cecil Wood, who was invited to attend the special meeting.

This new program represents a possible step toward the development of an interdepartmental program which may lead to the establishment of a department of Medieval Studies. Other graduate areas interested in such a program include Arabic, Art History, Classics, English, French, History, Italian, Music, Philosophy, Scandinavian, Spanish, and Theatre. Professor Thompson also stated in his communication that there is no overlapping between this program and the new program in Linguistics. Linguistics concerns language structure, "while Germanic Philology has a text emphasis, the close reading and interpretation of medieval texts both for their factual and literary values."

Following the group committee recommendation, the Graduate School Executive Committee approved the establishment of the M.A. and Ph.D. with a major in Germanic Philology. A copy of the proposal is filed with the permanent file of these minutes.

4. Proposed M.A. with a Major in Mathematics Education - The Education Group Committee has considered the proposal and recommends its adoption. The item will be carried forward pending full discussion by the Physical Sciences Group Committee.

5. Proposed M.S. with a Major in Dietetic Nutrition - The proposal has been referred to the Life Sciences and Medical Sciences Group Committees and the Nutrition Subcommittee for consideration.

6. Request by Department of Speech, Communication & Theatre Arts to List Three Fields of Graduate Study - Currently the Graduate School Bulletin lists two fields: (1) Speech, Communication and Theatre Arts; (2) Speech Science, Pathology, and Audiology. Confusion results because students concentrating on theatre have applied for a theatre major and have listed this major on the graduate program as well. The theatre major does not exist (except for the MFA) and if the incorrect designation has not been changed by Graduate School personnel, the commencement copy is inconsistent also. Separate prefixes for courses in the three fields are listed in the bulletin and are taught by separate faculties.

The Languages, Literature, and Art Group Committee recommended approval for the following listings: (1) Speech-Communication; (2) Speech Science, Pathology, and Audiology; and (3) Theatre.

The Executive Committee approved.

7. Proposed Internal Minor for the Ph.D. in Mathematics
Proposed Internal Minor for the Ph.D. in Philosophy, and the General Subject of the Minor - These proposals for the internal minor are included as part of the discussion on the general subject of the minor. Information on minor requirements of other graduate schools within the AGS was circulated to the group committees with the October minutes. Dean Ibele brought out that this kind of tabulation does not throw light on the structure of the majors in areas where Ph.D. minors are not required. While it will be difficult to get such information in a general sense, Dean Ibele will look into the possibility of getting more detailed information about major requirements in some of the broader areas (Engineering, Social Sciences, etc.) from several of these universities.

Professor Reynolds reported that the Education Group Committee is seeking first reactions on the subject of the Ph.D. minor from faculty in the majors represented by that committee.

In connection with the subject of the minor, Dean Crawford quoted from a report by Professor Thompson, which grew out of discussions on "modified" minors for Plan B Master's programs in the areas of Art History and some

language departments. While consideration of the whole subject of the minor will continue, action on student programs must proceed. The Languages, Literature, and Art Group Committee has taken the following stand for the time being:

"A clearly defined subfield, indicated as a separate subfield in the department's listing of courses, may be used as one of the related fields for the M.A., Plan B, in that major field.

The other related field(s) on the Plan B program must come from outside the major field."

8. Requests for Course Approvals at the 200 Level - The group committees have asked for more complete information about proposed graduate courses in the 200 series, so that they may have some basis for judgment. A draft for a form to be used for the 200 level course requests was circulated to the Executive Committee. This draft includes space for the usual brief description of the course as it is to appear in the bulletin, the effective date, and reason for submission of request. In addition, the department would be asked to give a statement of objectives for new courses and supply a short syllabus. The Committee suggested that we ask if the course is a "core course" required of all majors in the area, if it is optional, or if it is a special course to be offered periodically. The Committee also feels that the relationship of the proposed course to other courses within or outside of the department should be indicated.

Graduate School staff will revise the draft, incorporating these suggestions, and submit it for final review at the December meeting.

Professor Reynolds and Professor Seltzer expressed a desire for occasional departmental review, where whole programs could be discussed and faculty could find out what is happening in the various areas of learning.

9. Proposed M.S. with Majors in Zoology, Botany, Biology - Duluth - Professors Stowe and Warner reported that there has been some discussion about these proposals and that Professor Blanchard Krogstad of the Biology Department at Duluth had attended the last group committee meeting. Discussion will continue at the November meeting of the Life Sciences Group Committee.

10. Meetings with Graduate Faculties - Dean Crawford and Professor Seltzer have been considering the possibility of meetings with the graduate deans, the Social Sciences Group Committee, and the Graduate Faculty (or perhaps full members) from social-science areas for general open-ended discussions. The Dean asked the Executive Committee for thoughts on extending this plan throughout all of the group committees and faculties. Professors Loud and Warner expressed the opinion that such meetings would be most informative and particularly useful to new departments which would be involved with new programs.

11. Graduate Student Organization - On October 30 a memorandum about a university-wide graduate student organization was sent by the Dean's office to department chairmen. Dean Boddy reported that response is coming into the Graduate School and that perhaps plans for an initial meeting can be made soon.

A copy of the memorandum is appended to these minutes.

12. Dates for the December, January, February, and March meetings of the Executive Committee have been set as follows:

December 5)	
January 9)	1:00 P.M., in 306 Johnston Hall
February 6)	
March 5)	

Respectfully submitted,

Shirley McDonald
Secretary

November 27, 1967

Office of the Dean

October 30, 1967

TO: DEPARTMENT HEADS, CHAIRMEN, DIRECTORS
FROM: Francis M. Boddy, Associate Dean
SUBJECT: Graduate Student Organizations

For some time, the Graduate School has been considering the encouragement of the organization of some University-wide organization of graduate students to represent their interests as students. Such organizations do exist on other campuses and our colleagues among the graduate deans where they have such organizations report them to be a useful means of discussion and communication.

We have no set plans or specifications for such an organization at Minnesota, but we would like to call a meeting of graduate student representatives from as many departments and fields as possible to explore with them their interest in setting up such an organization. We believe that our best first step would be to ask each of you to inform us of the names of the president and/or secretary of any existing graduate student organization in your department or field. If such organizations do not exist, we would appreciate your suggesting a name of an interested and representative graduate student who might be invited to represent your graduate students at such a meeting.

Any help you can give us will be appreciated and we would like your responses relatively quickly so that we may make some plans for such an exploratory meeting at an early date.

FMB:rf

COLLEGE OF LIBERAL ARTS
DEPARTMENT OF SPEECH, COMMUNICATION, AND THEATRE ARTS
MINNEAPOLIS, MINNESOTA 55455

November 1, 1967

Dean Bryce Crawford
The Graduate School
316 Johnston Hall

Dear Bryce:

On October 27 the Language, Literature and Art Group Committee held a special meeting to consider the enclosed "Proposal for a new M.A. and Ph.D. major in Germanic Philology." This had been neglected by the Committee ever since early May because we had received only the course listings, with neither the actual request page nor the list of graduate faculty.

All eight members of the Group Committee received advance copies of the enclosed before the meeting. Three members (Glick, Moore, Waldfogel) could not attend the meeting, but sent their approvals. The other five (Lehn, Menze, Pattison, Riedel, Sonkowsky) did attend and had a most informative discussion with Professor Cecil Wood, who was invited to the meeting.

The discussion clarified the following points:

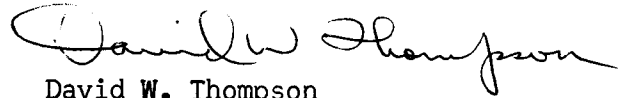
- (1) This is not merely another offering of the German Department. It is based there perhaps only temporarily. It is actually the first step toward the development of an interdepartmental program and eventually, perhaps, of a department of Medieval Studies. The following graduate fields have a strong interest in the development of such a program or department: Arabic, Art History, Classics, English, French, History, Italian, Music, Philosophy, Scandinavian, Spanish, Theatre.
- (2) There is no conflict or overlapping between this proposal and the recently established field and department of Linguistics. The discussion clarified the difference between them: that Linguistics is concerned with language structure, while, among the many current meanings of the term "philology," this proposal in Germanic Philology has a text emphasis, the close reading and interpretation of medieval texts both for their factual and literary values.

After these clarifications, the Committee voted unanimously for approval of the proposal.

Mrs. McDonald assures me the proposal will be on the agenda for your Executive Committee meeting of November 7. Either Professor Menze or Professor Wood will be pleased to attend that meeting if you wish further explanation of the

proposal.

Sincerely yours,

A handwritten signature in cursive script that reads "David W. Thompson".

David W. Thompson
Chairman
Language, Literature
and Arts Group Committee

DWT/jlp

cc: Asst. Dean Millard Gieske
Mrs. Shirley McDonald
Professor Edwin Menze
Professor Cecil Wood

May 2, 1967

Proposal for a new M.A. and Ph.D. major in Germanic Philology.

The German Department Faculty believes that the time has come to institute a graduate program which leads to the M.A. and the Ph.D. degree in Germanic Philology. There are at present graduate students in the German Department interested primarily in working in this field, and therefore the proposed program is needed at this time. The library holdings of the University of Minnesota in the area of Germanic Philology are very adequate and there are enough courses offered at present to warrant the program we propose. In addition to the three full-time faculty members on the German Department staff, who are teaching primarily in this field, the program will also draw very extensively on the course offerings of other departments such as Scandinavian, Classics, English, Romance Languages, and Linguistics. We wish therefore to submit a proposal for the requirements for the M.A. and the Ph.D. degree in Germanic philology at this time.

We also append a proposal for the requirements for the M.A. and the Ph.D. degree minors in Germanic Philology. We have at present a number of students who wish to minor in the field.



Edwin F. Menze
Professor and Chairman

Requirements and recommended courses for a PhD major in Germanic Philology

A minimum requirement of 63 credits of work in philology (including work done for MA = 27 credits)

	<u>Credits</u>
I. Languages	
a) Required:	
German 113 Gothic	3
Scandinavian 121, 122, 123 Old Norse: Language and Literature	9
German 119, 120, 121 Old High German	9
German 110, 111, 112 Middle High German	9
Classics 133 Vulgar Latin	3
Classics 135 Medieval Latin	3
b) Recommended	
German 125 Runic Inscriptions	3
German 126 Old Saxon	3
English 100 Old English (Anglo-Saxon)	4
English 102 Readings in Old English Prose and Verse	3
English 103 Beowulf	3
French 207, 208, 209 Old Provençal	6
French 201 Old French	3
French 202, 203 French Literature in the Middle Ages	6
II. Methods: all courses are required	
German 124 Philological Proseminar: Bibliography and Methods	3
German 127 Manuscript Reading and Text Reconstruction	3
German 114, 115 Methods of Comparative Germanic Linguistics	6

Linguistics 170, 171 Introduction to General Linguistics 6

III. Comparative Studies and Literature:

a) Required:

German 122, 123 History of the German Language 6

Choice of German 128, 129, 130 Philological Seminar 3

b) Recommended:

German 116, 117, 118 Middle High German Literature 9

Choice of History:

106A, 107A, 108A Europe in the Early Middle Ages 9

106B, 107B, 108B Europe in the High Middle Ages 9

106C, 107C, 108C Europe in the Late Middle Ages,
Renaissance and Reformation 9

Requirements for a PhD minor in Germanic Philology

A minimum requirement of 27 credits of work in Philology (including work done for MA = 18 credits). If additional courses are to be taken, please refer to PhD major in Germanic Philology list.

	Credits
German 110, 111, 112 Middle High German Language (MA requirement)	9
German 124 Philological Proseminar (MA requirement)	3
German 122, 123 History of the German Language (MA requirement)	6
A choice of:	
German 116, 117, 118 Middle High German Literature	9
<u>or</u>	
German 113 Gothic and	3
German 114, 115 Methods of Comparative Germanic Linguistics	6
<u>or</u>	
German 119, 120, 121 Old High German	9

Requirements for an MA in Germanic Philology

Credits

I. Major:

A minimum requirement of 27 credits of work in philology

German 124 Philological Proseminar: Bibliography and Methods 3

German 122, 123 History of the German Language 6

German 110, 111, 112 Middle High German Language 9

A choice of:

German 119, 120, 121 Old High German 9

or

German 113 Gothic and 3

German 114, 115 Methods of Comparative Germanic Linguistics 6

or

German 116, 117, 118 Middle High German Literature 9

II. Minor

A minimum requirement of 18 credits of work in philology

German 124 Philological Proseminar: Bibliography and Methods 3

German 122, 123 History of the German Language 6

A choice of:

German 110, 111, 112 Middle High German Language 9

or

German 107, 108, 109 Structure of Modern German 9

It seems necessary that two new courses should be added to our offerings in Germanic Philology:

1. 128, 129, 130: Philological Seminar (3 credits per quarter; permission of instructor): Wood, Coleman

This seminar will be held in alternating years by either Mr. Wood or Mrs. Coleman. The subjects will vary depending on the instructor. Suggested topics are: Contemporary German, Metrics, Late Medieval Literature, Heldenepos, Höfisches Epos, Walther von der Vogelweide, etc..

2. 131, 132, 133: Reading in Philology (3 credits per quarter, permission of instructor, for degree majors only); Wood, Coleman

These reading courses are designed specifically for philology majors who wish to fill certain lacunae in their training. Students will have to do their work independently under the supervision and guidance of their instructor. No finals will be required but a paper may be required.

Office of the Dean

November 9, 1967

Professor Kenneth L. Graham
Chairman,
Speech, Communication, and Theatre Arts
317 Folwell Hall

Dear Professor Graham:

Following recommendation by the Language, Literature, and Art Group Committee, the Graduate School Executive Committee approved the request to list the three fields of graduate study: Speech-Communication, Speech Science, Pathology and Audiology, and Theatre.

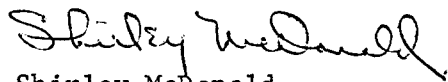
This action will be recorded in the Graduate School Executive Committee minutes dated November 7, 1967.

For admissions and bulletin purposes, we have interpreted this to mean:

- An M.A. & Ph.D. with a major in Speech-Communication
- An M.A. & Ph.D. with a major in Speech Science, Pathology,
and Audiology
- An MFA in Theatre
- An M.A. & Ph.D. with a major in Theatre

If this is not correct, please let me know.

Sincerely yours,



Shirley McDonald
Principal Executive Secretary

sm

OCT 20 1967

COLLEGE OF LIBERAL ARTS
DEPARTMENT OF SPEECH, COMMUNICATION, AND THEATRE ARTS
MINNEAPOLIS, MINNESOTA 55455

317 Folwell Hall

October 20, 1967

Dean Bryce Crawford
The Graduate School
316 Johnston Hall

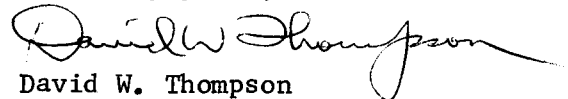
Dear Bryce:

Yesterday the Language, Literature and Art Group
Committee approved the attached request from
Speech, Communication, and Theatre Arts to change
their major fields from two to three, the three
fields to be entitled:

Speech-Communication
Speech Science, Pathology and Audiology
Theatre

We hope this item can be on the agenda for your
November 7 meeting of the Executive Committee. If
Mrs. McDonald would like more copies of the attached
for that meeting, the Department can readily supply
them.

Sincerely yours,



David W. Thompson
Chairman
Language, Literature and Art
Group Committee

DWT/shm
cc: Mrs. S. McDonald

OCT - 9 1967

UNIVERSITY OF *Minnesota*

COLLEGE OF LIBERAL ARTS
DEPARTMENT OF SPEECH, COMMUNICATION, AND THEATRE ARTS
MINNEAPOLIS, MINNESOTA 55455

317 Folwell Hall

October 6, 1967

Dean Bryce Crawford
The Graduate School
316 Johnston Hall

Dear Bryce:

The Department of Speech, Communication, and Theatre Arts requests permission to list three fields of graduate study instead of two, in the forthcoming bulletin of the Graduate School. The aim of our past staff discussions and also of this request is to clarify the present widespread confusion regarding our fields of concentration.

We have three approved prefixes for our courses: Spch, SSPA, and Th. Courses with these separate prefixes are listed in separate sections of the present Graduate School bulletin. They are taught by separate faculties with about the same number of faculty members teaching in each of the three sections. The normal assumption, then, is that Theatre must be a separate field of study, but it has not yet been so designated.

The majority of applicants for admission to graduate school in our department apply for a "Theatre" major. Since this major does not officially exist, Dean Hein's office must change each of these hundreds of applications to read "Speech, Communication, and Theatre Arts." Throughout their graduate careers students who are concentrating in theatre cause extra work for graduate clerks by entering "Theatre" instead of "Speech, Communication, and Theatre Arts" on their graduate school forms. The Graduate School bulletin does say the M.F.A. degree may be earned in "Theatre Arts," but no graduate faculty has ever been designated for this major. Even the University's official commencement programs erroneously list the unofficial "Theatre Arts" as the "Field of Concentration" for M.A. and Ph.D. graduates. Recent examples are in 1967 commencement programs for March (p.30, Nolte), June (p. 82, Rence), and August (p. 13, Finn).

To end this confusion we request that our present two fields of study:

- Speech, Communication, and Theatre Arts
- Speech Science, Pathology and Audiology

be changed to the following three fields:

Speech-Communication

Speech Science, Pathology and Audiology

Theatre.

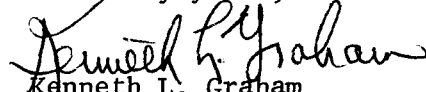
The faculties for the three fields are herewith attached. They are composed of the same professors at the same graduate status levels as presently approved by the Graduate School

We hope this change may be approved in time for the new Graduate School bulletin.

KLG/shm

cc: Asst. Dean Millard Gieske
Prof. D. W. Thompson, Chr.
Language, Literature and
Art Group Committee

Sincerely yours,



Kenneth L. Graham

Chairman

Speech, Communication, and
Theatre Arts

GRADUATE FACULTY IN SPEECH-COMMUNICATION

October 1967

B Full

Rank

Bormann, Ernest G., Acting Director of Grad. Study 1967-68	Professor
Browne, Donald	Assoc. Professor
Cashman, Paul H.	Professor
Howell, William S.	Professor
Jensen, J. Vernon	Professor
Scott, Robert L., On leave 1967-68	Professor
Shapiro, George L.	Assoc. Professor
Smith, Donald K.	Professor
Thompson, David, Assoc. Chairman; Dept. Grad. Supervisor	Professor
Ziebarth, E.W.	Professor

A3 (May advise masters)

Bart, Leonard D.	Asst. Professor
Brock, Bernard L.	Asst. Professor
Fredricks, Virginia	Assoc. Professor
Nichols, Ralph	Professor
Smith, David H.	Asst. Professor

A2 (May teach graduate courses and serve on committees)

Benson, Frank T.	Assoc. Professor
Goldstein, Sheldon	Assoc. Professor

A1 (May teach specified courses)

Brown, James I.	Professor
Brown, Ronald M.	Assoc. Professor
Huntley, Jackson R. (Duluth)	Inst.
Miller, Harold	Assoc. Professor
Ness, John (Duluth)	Inst.
Piché, Gene	Asst. Professor
Thurston, Marjorie H.	Professor

GRADUATE FACULTY IN SPEECH, SCIENCE, PATHOLOGY AND AUDIOLOGY

October 1967

B Full

Rank

Chaiklin, J eph B.	Assoc. Professor
Darley, Frederick L. (Mayo)	Assoc. Professor
Hedgecock, LeRoy D. (Mayo)	Assoc. Professor
Henrikson, Ernest H.	Professor
Lassman, Frank J.	Professor
Martin, Richard R.	Assoc. Professor
Schuell, Hildred	Professor
Siegel, Gerald M., on leave 1967-68	Professor
Templin, Mildred	Professor

A3 (May advise masters)

Aronson, Arnold E. (Mayo)	Asst. Professor
McDermott, Richard P.	Asst. Professor
Starr, Clark D. Director of Graduate Study	Professor

A2 (May teach graduate courses and serve on committees)

Pierce, Robert F. (Duluth)	Professor
----------------------------	-----------

A1 (May teach specified courses)

Friedman, Pacey, (Duluth)	Asst. Professor
Gimmestad, Ellen Mae	Inst.
Haroldson, Samuel K.	Inst.
Hoel, Richard	Inst.
Moore, Donald	Asst. Professor
Stassen, Raymond	Inst.

GRADUATE FACULTY IN THEATRE

October 1967

B Full

Ballet, Arthur H., Dir. Grad. Study
Graham, Kenneth L., Chairman
Herstand, Theodore
Hurrell, J. Dennis
Josal, Wendell J.
Moulton, Robert D.
Solkowsky, Robert P.
Whiting, Frank M, on leave Fall 1967

Rank

Professor
Professor
Assoc. Professor
Professor
Professor
Professor
Professor
Professor

A3 (May advise masters)

Adey, H. Lee
Downs, Allen L.
Drake, Francis E.
Gustafson, Alrik
Klein, Maxine, on leave Spring 1968
Nolte, Charles M., on leave Fall 1967
Schulze, Hertha J.
Moore, Robert E.

Assoc. Professor
Professor
Professor
Professor
Asst. Professor
Asst. Professor
Asst. Professor
Professor

A2 (May teach graduate courses and serve on committees)

Balk, H. Wesley
Woods, Donald Z.

Asst. Professor
Professor

A1 (May teach specified courses)

Howard, Gordon
Loppnow, Merle W.
Rence, Robert I. (Duluth)

Inst.
Lect.
Asst. Professor