

UNIVERSITY OF MINNESOTA  
Graduate School

Minutes of the Executive Committee Meeting  
Thursday, May 22, 1969  
1:00 PM 113 Johnston Hall

Present: Professors Edwin Fogelman, Jack Merwin, Alfred Caldwell, Samuel Kirkwood, David Thompson, E. W. McDiarmid; Dr. R. Drew Miller; Deans Francis Boddy, Millard Gieske, M. Harry Lease, Miss Beverly Miller Assistant to the Dean; Graduate Student Representatives Virgil Hoftiezer, Alan Olness, Tom Peters, Steve Ullman, and Stephen Carpenter; Dean Bryce Crawford, Jr., presiding; Shirley McDonald, secretary.

Dean Crawford reminded the Committee of the June 4 luncheon meeting to be held in the Ladies Lounge in the Campus Club. He also asked that suggestions for replacements on the group committees be sent in so that the appointments can be made prior to September 15 when present terms expire.

1. Graduate Student Organization

Mr. Hoftiezer reported on some of the points discussed in the most recent meeting of the Graduate Student Organization for Medical Sciences.

(1) the committee suggested that student representatives to the University Senate be elected at large within each group committee area. Dean Boddy said that election procedures came about very quickly after the reorganization of the University Senate and that student representatives were elected at large, but without reference to group committee area. Since that time, a statement has been filed indicating that there should be 7 graduate student members elected at large within the 7 graduate group committee areas. There should also be 2 additional members--one representing the Mayo Graduate School of Medicine and one representing the Duluth graduate students. Although Mayo and Duluth have less than 1,000 graduate students (approximately 600 at Mayo and 180 at Duluth), their situations and problems are unique and representation on the Senate is desirable.

Dean Boddy asked that the student groups be informed about this statement and to communicate any suggestions for modification to the Graduate School.

Mr. Olness asked whether student representatives on the Senate should also sit with the Graduate School Executive Committee. Dean Boddy explained that the Senate is for both faculty and students and that sometimes they must meet separately to consider separate issues. All student representatives might, at this time, meet with the Executive Committee also but if the Graduate Student Organization becomes organized by graduate group committee area, perhaps it should be separate from the University Senate representatives. This is one of the questions which cannot be answered yet.

Although the constitution of the University Senate states that the Graduate School is a constituent body, no procedures were set up for election of Graduate School faculty representatives. The Graduate School has no faculty representatives who are not represented in one of the other colleges. Since election through the regular colleges has provided good representation, the matter is not one of serious danger.

(2) two Master's students were nominated for membership to an ad hoc committee to study the Master's degree program at Minnesota. The names will be reported to Dean Crawford. (3) interest in the purposes and uses of the incidental fee continues and the graduate student committee in Medical Sciences will contact representatives of the Minnesota Student Association for information about services it currently provides and what might be done in the future for graduate students. (4) the group re-emphasized its wish to meet with representatives of the Medical Sciences Graduate Group Committee.

Statements of justification for the microfilm fee and the continuous registration fee for the Ph.D. candidate have been prepared and sent to the graduate group committees and the graduate student representatives. Some further discussion took place. The Graduate School is satisfied that the continuous registration fee is serving its purpose for the percentage of Ph.D. candidates completing the requirements within the prescribed time limit is high. The dean emphasized the fact that the \$20 fee was not introduced to help defray costs, but to serve as a reminder to the Ph.D. student that he has unfinished business. The fees go into the general University fund.

2. Use of the S Grade (Refer to Executive Committee Minutes: Mar. 18, 1969 - item 4; April 22, 1969 - item 8)

The Graduate School surveyed the Directors of Graduate Study on the proposition that the S grade be omitted in computing the grade point average for graduate students. Miss Beverly Miller reported that the response received is almost unanimous in favor of the proposal.

Dean Crawford said that a formal action to remove the S grade from the grade point average computation will be drafted and brought before the Executive Committee. The purposes of the S and U grades will also be restated.

Mr. Olness asked whether it might not be possible to allow P-N registrations for courses numbered under 100, so that grades would not be included in the grade point average. (Graduate students are not permitted to register under the P-N system.) Miss Miller expressed some concern because if the Adult Special category is modified so that more students who lack prerequisites are admitted to the Graduate School, grades may be necessary. Dean Crawford said that the request will be considered and the Committee will be informed for appropriate discussion. He went on to comment on the admissions problems for applicants from colleges which have gone completely to a P-N grading system; there is no basis upon which graduate school admissions officers can evaluate the prospect of success in graduate school. An alternative might be found in the use of the Graduate Record Examination; this isn't exactly ideal since the score depends upon a test taken in a single day.

Mr. Ullman said that some colleges are encouraging undergraduates to associate closely with their college professors so that meaningful statements about undergraduate performance can be made. The Committee members agree that this is a good idea.

3. The Foreign Language Requirement (Refer to Executive Committee Minutes; Mar. 18, 1969 - item 10)

The Directors of Graduate Study were sent a memorandum asking for their thoughts

on a modification of the foreign language requirement making it a departmental prerogative rather than a general Graduate School requirement. Miss Miller reported that of those responding, all but two favor the suggested changes.

Dean Crawford said that an action will be drafted to the effect that the requirement should be set by the departments and that the group committees, Executive Committee and Graduate School will consider proposals submitted by the individual departments. (Individual departmental proposals would state whether the current requirement will be retained, abolished, or altered and include also a brief account of departmental philosophy and justification. Such proposals would be referred to the appropriate group committee for review and recommendation.) The draft will be brought back to the Executive Committee at the June 4 meeting. If approved, the statement will be sent to the departments.

Dean Gieske asked whether modification in departmental language requirements would be retroactive. It would be assumed that students who have filed programs and language declarations could petition to change to the modified requirement if they wish and the petitions would be considered by the group committee and Graduate School. Departments can, of course, impose special requirements in individual cases.

4. Proposed Internal Supporting Program for the Ph.D. in Anthropology (Refer to Executive Committee Minutes: April 22, 1969 - item 5)

The proposal states that part of the work for the internal supporting program will be within the department, but it is not clear as to what extent work outside the major field is contemplated. The Graduate School will ask the Department of Anthropology if a stated amount of course work outside that field is possible. The item will be carried forward.

5. Transfer of Outside Credit toward the Master's Degree at Minnesota (for background and record of previous discussion, refer to Executive Committee Minutes: Oct. 15, 1968 - item 2; Nov. 21, 1968 - item 5; Jan. 16, 1969 - item 6)

Dean Crawford reviewed the history of this topic stating that by and large the group committees believe that arrangements could be made for the transfer of a limited number of credits taken at the Minnesota State Colleges. He pointed out that members of the Language, Literature and Art and the Education Group Committees were split in their reaction to the suggestion. The Education Group Committee would be heavily involved since much of this work is in the field of education.

Mr. Peters asked if there is a common basis of objection to the idea. Dean Crawford said that there is a hesitancy to make an evaluation of work done at other colleges.

While there is a provision to establish credit by special examination, this is not a popular route. There have been a few instances where prior approval to take work elsewhere has been granted, but an evaluation of the student programs has been made more than once and the students also have amassed quite a few credits.

Dean Crawford and Professor Merwin, chairman of the Education Group Committee, will explore the possibilities further and the item will be carried forward.

6. Non-Ph.D. Doctoral Programs

Dean Boddy distributed to the Committee a statement prepared by the CIC Office which indicates trends in non-Ph.D. and non-research doctoral programs. The statement is for general information, but perhaps some thinking about alternatives to the Ph.D. will be stimulated.

7. Faculty Investment in Graduate Student Advising (Refer to Executive Committee Minutes: April 22, 1969 - item 6)

Dean Crawford reported that a questionnaire has been developed to obtain some measurement of the time and effort put in by Graduate Faculty in advising Master's and Ph.D. students, participation in departmental examinations, Master's and Ph.D. oral examinations and other activities in contrast to class hours of teaching. Copies were distributed to the Executive Committee. The questionnaire is being pre-tested, and any advice or suggestions on how to get this information will be appreciated. After the pre-test has been concluded, the questionnaire will be revised; the questionnaire and the necessity of getting the information requested can be discussed with various faculty bodies including the group committees and perhaps the Faculty Consultative Committee and the AAUP.

8. Proposed Change in Designation of Graduate Major: from Art (History and Criticism of) to Art History for the Ph.D. Degree.

The Language, Literature and Art Group Committee reviewed this request and recommend acceptance. The designation for the Master's degree is Art History-- thus the mechanics will be less complicated since the designation for both degrees will be the same.

The Executive Committee approved and the designation will be the major in Art History for the Ph.D. as well as the Master's degree.

9. Proposed Graduate Programs

- A. M.S. and Ph.D. with a major in Ecology - in stage of review and discussion by the Biological Sciences Group Committee and other interested faculty.
- B. M.S. and Ph.D. with a major in Mycology (Refer to Executive Committee Minutes: Mar. 18, 1969 - item 11D; April 22, 1969 - item 3F)

The Agriculture and Biological Sciences Group Committees have reviewed this proposal and have not made a recommendation pending a revised proposal developed along guidelines suggested by the committees. The Graduate School will contact appropriate persons involved with the proposal.

Professors Kirkwood and Caldwell asked about setting down suggestions and guidelines to help in the preparation of program proposals -- is it a good idea for group committees to do this and then refer the suggestions to the Graduate School for approval? Dean Crawford said that the guidelines should be useful and he would encourage the group committees to participate in this sort of activity.

- C. Ph.D. in Music with an Emphasis on Music Education (Refer to Executive Committee Minutes: April 22, 1969 - item 3G)

The proposal has been discussed by both the Language, Literature and Art and the Education Group Committees and acceptance recommended.

The Executive Committee approved. This does not constitute a new major field; the Ph.D. carries the major in Music.

- D. M.S. and Ph.D. with a Major in Pharmacy Administration (Refer to Executive Committee Minutes; April 22, 1969 - item 3D)

Dean Boddy reported that he had talked with faculty in Pharmacy and suggested persons in the Social Sciences areas who might be of assistance in the use of the courses suggested in the proposal for possible minors or collateral fields of study. Professor Merwin will contact persons who might do this in the areas of education.

The item will be carried forward.

- E. Graduate Program in Comparative Ethnic and Racial Studies (Refer to Executive Committee Minutes: Feb. 18, 1969 - item 2D; Mar. 18, 1969 - item 11B; April 22, 1969 - item 3I)

Professor Fogelman reported that the Social Sciences Group Committee had further discussion about the proposed program following receipt of supplementary material. While there are no specifics as to courses or seminars, nor anything definite about a Director, the Committee felt that the program should be approved so that the way can be cleared for the selection of a Director and appointment of an advisory committee. After this has been done, the details can be worked out and referred to the group committee for review. The program does not constitute a new major, but will be a concentration within one of the established disciplines.

The Executive Committee approved the establishment of Ethnic and Racial Studies as a supporting program within one of the existing major fields with the understanding that a Director will be appointed and the Graduate School informed; that new course requests and individual programs will be reviewed by the appropriate group committee. It is not to be assumed that the suggested programs attached to the proposal have received approval.

In response to a question asked by Mr. Ullman, Dean Crawford explained that a Director is critically necessary for a program which has no departmental home base--it becomes a practical matter to have someone to take central and major responsibility in making the program a success.

- F. Graduate Program in International Relations and Area Studies (Refer to Executive Committee Minutes: Feb. 18, 1969 - item 2E; Mar. 18, 1969 - item 11A; April 22, 1969 - item 3H)

Professor Fogelman said that the Social Sciences Group Committee approved the abolition of Area Studies as a graduate major as proposed in recommendations 15 and 16 in the proposal. He explained that Professor Robert Riggs had attended the meeting and said that there will be inquiries and

that prospective students will need to be advised. If the major is disestablished, these students will be encouraged to concentrate in other areas. While there are some arguments for retaining the major, the better students are not attracted to a program which has no fellowship support. Some of the concerns expressed by the committee seem to be taken care of in the points included in the recommendations set down in the proposal.

The Executive Committee approved the disestablishment of Area Studies as a graduate major. Discussion on the International Relations program proposal will continue.

10. Proposed Program of Black Doctoral Fellowships

Dean Boddy reported. A CIC committee drafted a proposal which was revised and accepted by the CIC graduate deans. It was then referred to the institutional representatives of the CIC which met recently and accepted the proposal enthusiastically.

The proposed program is intended as an additional program to recruit well qualified, but perhaps not very well prepared black doctoral candidates. It is not meant to recruit unacceptable people. Funds amounting to some \$10 million will be requested over a 7 year period to take care of 110 first year, 165 second year, and 220 third year Ph.D. students and carry through to a maximum of 5 years. There would be full expense coverage for 3 of the 5 or 4 of the 5 years; part of the additional money being supplied by teaching assistant funds available in the Universities. (Teaching is part of the requirement since the program is designed to supply black faculty.) Funds for supplemental items such as summer coverage, stipend and dependency allowance, and special research expenses are also included. The CIC Office will prepare a revision for submission to sources of funding.

The meeting was adjourned.

Respectfully submitted,

Shirley McDonald,  
secretary

June 3, 1969

UNIVERSITY OF *Minnesota*

*Rev. D. with*  
GRADUATE SCHOOL *May 22*  
APR 21 1969 *minutes*

THE DEAN

DEPARTMENT OF ART HISTORY  
108 JONES HALL • MINNEAPOLIS, MINNESOTA 55455  
18 April 1969

TO: Dean Bryce Crawford

FROM: Carl D. Sheppard, Chairman *CD*

SUBJECT: Title of Department [*and designation of the graduate major field*]

*DS*  
*4/22/69*

It has come to the Department's attention that in the course of time several Departmental designations have developed to indicate the graduate degrees offered by the Department of Art History. The Department requests that it be known as the Department of Art History and that the official designation of the major in the Department, both for the M.A. and the Ph.D., should be simply Art History. This does not, of course, affect the title of the degree, M.A. in Museology.

*Approved 4/22/69*  
*LLA Dep Com., DWS*

*(Clarification of this was requested by Mrs. Richter & Miss Chovancek of the Graduate School some time ago.)*