

UNIVERSITY OF MINNESOTA
Graduate School

Minutes of the Executive Committee Meeting
Tuesday, December 9, 1975
11:30 a.m. 606 Campus Club

Members present: Faculty Representatives: Professors Burton Shapiro, Peter Reed, John Darley, Lanny Schmidt, Larry McKay, and Robert Schreiner; Graduate School Administrative Representatives: Dean Warren Ibele, Chairman, Deans Andrew Hein and Kenneth Zimmerman; Graduate School Civil Service Representative: Dianne Krogan; Student Representatives: Susan Erkel, Harriet Lewis, George McCandless, and Richard Zera. Guests: Shirley McDonald and DeeAnn Olsen. Secretary: Beverly Miller.

Dean Ibele called the meeting to order. After discussion, meeting dates for Winter Quarter, 1976 were designated as the second Wednesday of each month (being January 14*, February 11 and March 10).

I. REPORTS FOR INFORMATION

A. Implementation of the Constitution

Dean Ibele reviewed progress on the implementation of the Constitution and reported that the Policy and Review Councils are working on the appointment of representatives to the Grievance Committee. He said that to provide guidance on the augmented role of the Directors of Graduate Study a memo had gone out from Dean Hein's office describing new requirements and responsibilities at the program level in the review of student programs and thesis proposals. The Policy and Review Councils are working on graduate faculty appointment criteria and the Graduate School is developing the general by-laws pertinent to graduate faculty organization.

B. Program Reviews

Dean Zimmerman reported on the progress of program reviews. The following reviews are underway:

Education and Psychology Policy and Review Council: Speech Science, Pathology and Audiology; Educational Administration.

Health Sciences Policy and Review Council: Dentistry.

*The January date was later changed to January 21.

Language, Literature and Arts Policy and Review Council:
Theatre Arts, German, French and Italian.

Physical Sciences Policy and Review Council: Geology, Geophysics, Hydrogeology, Mineralogy and Petrology, Physics Astronomy and Astrophysics.

Plant and Animal Sciences Policy and Review Council: Food Science, Nutrition, Zoology and Genetics, Entomology, Fisheries and Wildlife, and Home Economics (site visit postponed to fall, 1976).

Social Sciences Policy and Review Council: Mass Communications, Economics, Agricultural Economics, Business Administration, and Industrial Relations.

The Internal Review Committees are complete for all except the fields of: Physics, Astronomy and Astrophysics; Geology, Geophysics, Mineralogy and Petrology, and Hydrogeology; Entomology, Fisheries and Wildlife.

Implementation meetings are proceeding for Animal Science, Animal Physiology, Art History, Agronomy, Plant Breeding, Soil Science, Anthropology, and Geography.

Dean Zimmerman said that the implementation meetings were being conducted at two levels: the first involving program representatives and the undergraduate and graduate collegiate deans; and the second including also representatives from Academic Administration. Funding for the program reviews, Dean Ibele mentioned, was obtained from the Bush Foundation. A report is to be presented to Bush when the process is at the halfway mark and a request for money to complete the first round of reviews is to be submitted. He added that the review experience has been favorable, one of the most valuable aspects being the self-survey in which the program's faculty and students are involved.

C. Doctor of Psychology Coordinating Committee: Health Care Psychology Proposal

Dean Ibele reported that the proposal for a new program in Health Care Psychology has gone to the Doctor of Psychology Coordinating Committee for review. Their recommendations will come to the Councils and the Executive Committee.

D. M.B.A. Program-Duluth

The new M.B.A. program at Duluth has not yet received final approval since faculty appointments remain to be settled Dean Ibele said. A related matter having to do with professional accreditation is being resolved by the addition of a campus designator to the diplomas for graduate degrees in Business Administration to be awarded at Duluth.

E. Council of Graduate Students

Susan Erkel, president of the Council of Graduate Students, reported that that organization is responding to responsibilities defined by the new Constitution and the group is making a major recruitment effort to involve more programs in the work of COGS. Dean Ibele suggested that COGS might wish to react to the proposal of the Task Force on Graduate Assistants which has gone forward to the President. Dean Zimmerman added that they might also wish to interest themselves in the credit hour tuition proposals which are currently under discussion. Ms. Erkel distributed copies of the COGS newsletter to the Committee.

F. Criminal Justice Studies Program Proposal

Dean Zimmerman informed the Committee that the Criminal Justice Studies proposal has been tabled for the present as approval hinged upon financial support which has not been received.

G. Religious Studies Minor

Dean Ibele informed the Committee of the approval of the Religious Studies minor by HECC on July 31, 1975 and by the Board of Regents on October 13, 1975. (For proposal, see minutes Exec. Cte. 2/5/74.)

H. Graduate School Fellowships

Dean Ibele distributed a report on Graduate School-Bush Fellowships and summarized the present situation. Due to the large number of awards in 1975-76, renewals to students in progress will consume a large portion of funds available for 1976-77. There was a general discussion of the problem of renewals and of the best means of distributing the few new awards which can probably be made in 1976-77. There was concern expressed about the criteria for awarding renewals, and it was mentioned that students presently

holding the fellowships are confused about the possibilities for renewal. There was interest in obtaining more information about the present situation and further discussion was deferred to the January meeting. The Fellowship Office was to be asked to provide a report on current awards by department, and also a breakdown on awards to minority students and women.

I. Dentistry (Oral Surgery)--Request for Internal Minor

Professor Shapiro reported that this request had not been approved by the Health Sciences Policy and Review Council. It was discussed at the Council's meeting of November 24 and it was concluded that it would be inadvisable to authorize an open-ended internal minor in clinical fields of which this is one.

J. Grade Study by Twin Cities Student Assembly

Dean Ibele informed the Committee that the Graduate School had received copies of the completed study on grading sponsored by TCSA. A summary of the report will be prepared and distributed by the Graduate School. Members are welcome to review the full report which will be available in the Graduate School Office.

II. FOR DISCUSSION

A. Home Economics--Associate Directors of Graduate Study

Professor McKay informed the Committee that the Plant and Animal Sciences Policy and Review Council had recommended the approval of a proposal from the Home Economics program to appoint four associate directors of graduate study to administer the four areas of emphasis in that field. There was a discussion of the problems posed by this sort of administrative splintering, particularly with regard to communication and the maintenance of consistent standards and practices. Action was deferred. The proposal will be taken up in January and the department will be asked to provide information on numbers of students and faculty in the various sub-fields.

B. Program Reviews--Committee Roles and Distribution of Reports

The role of the Policy and Review Councils in program reviews was raised for discussion by Dean Ibele. It was unclear to many members whether it was intended that the Policy and Review Councils

should routinely consider the program reviews and make recommendations regarding them. It was pointed out that no particular role of this sort had been defined for the Councils once the process for review had been initiated and the required committees appointed, although an attempt to get faculty and student representation from the various Policy and Review Councils had been made in some areas. After some discussion it was concluded that considering the extent of participation in the reviews at the departmental, collegiate and all-university levels, it was unnecessary to ask the Councils to systematically oversee the reviews. Dean Ibele indicated that the Councils have many other responsibilities which will take up a substantial part of their time.

D. Guidelines for the Enrollment of Faculty Relatives in Degree Programs

Dean Ibele informed the Committee that a problem involving the enrollment in degree programs of persons who are related to faculty members in the proposed major, or some closely related field, had come to the Graduate School's attention on a number of occasions. These instances had been handled on an ad hoc basis, but he had concluded that some general guidelines should probably be developed. Due to the shortness of time, further discussion and action was deferred to the January meeting.

III. FOR ACTION

A. Disestablishment of the Ph.D. Program in Italian

Professor Reed reported that the proposal that the Italian program for the Ph.D. be officially disestablished (it had been unofficially put on an inactive status a year ago) had been approved by the Language, Literature and Arts Policy and Review Council. He reviewed the conditions of the original establishment of the program and indicated that due to various problems, including retrenchment, the program had been unable to strengthen itself. The possibility for reestablishment of the program would exist. The proposal was approved unanimously. (Proposal attached.)

B. Dentistry (Orthodontics)--Request for Exemption from the S/N Limitation

Professor Shapiro informed the Committee that the Health Sciences Policy and Review Council had approved by a single vote the proposal of the orthodontics faculty of the Dentistry program that

an exemption from the 2/3rd A-N grading rule for degree programs in that area be granted. After some discussion it was concluded that the recommendation of the Council was inappropriate since the proposal originated with one area of the Dentistry program, although it would affect all areas. It was agreed that Professor Isaacson should be informed that the proposal was tabled since all areas concerned were not consulted and did not share in the proposal.

C. Anthropology-Archaeology Track

A late item added to the agenda was the proposal by the program in Anthropology for the establishment of an archaeology track for the master's degree in that field. Professor Darley reported that its specific intent was the training of individuals in the protection of archaeological sites. It does not represent a new program in any way, but simply a new track for an established degree; as such it requires no new faculty or resource allocation. The proposal had been recommended for approval by the Social Sciences Policy and Review Council and was unanimously approved by the Executive Committee. (Proposal attached.)

The meeting was adjourned.

Respectfully submitted,

Beverly D. Miller, Secretary

Proposed Special M.A. in Anthropology to Prepare
Graduate Students for Public Archaeology Positions

There is an immediate need for trained archaeologists who can function in governmental and academic agencies to handle site survey, testing, and small scale salvage projects required under the federal National Environmental Protection Act and the recently passed Moss-Bennett bill. Most of the activities of these trained archaeologists center on preparation of impact statements and recommendations for "mitigation" where both historic and prehistoric sites are endangered.

The Society for American Archaeology will establish a system of registration for archaeologists involved in federal projects and the Society is establishing a series of criteria for registration. These criteria include M.A. level graduate training in anthropology. The Society is doing this in response to the requirement of federal agencies that the work for which they contract will be done professionally.

The archaeologists in the department therefore offer the following M.A. Plan B proposal and ask that it be adopted by the faculty on a trial basis. No new staff positions or courses that might not have been offered without the adoption of the proposed M.A. track will be necessary. The Public Archaeology M.A. track conforms to the criteria of the department's M.A. program and departs from the usual path followed in this program only in emphasis: 1) a special core seminar sequence will be required in lieu of the basic seminars; 2) a skill relevant to the tasks of a public archaeologist will be accepted as a substitute for the foreign language requirement. If approved, the proposed M.A. track will be evaluated in the spring quarter of 1977.

A. General Requirements:

1. Plan B with 45 cr minimum: 37 cr in anth; 8 cr related fields.
2. Core seminar sequence required: (3 cr each) (students will not enroll in basic seminars)
 - a. Western Great Lakes archaeology
 - b. Contract and Legal archaeology
 - c. Site survey methods.
3. Required anthropology courses: (5 cr each)
 - a. Method and theory in archaeology
 - b. Ethnoarchaeology
 - c. Environmental archaeology
 - d. Two courses selected from Culture Change, Cultural Ecology, Economic Anthropology, Primate and Human Evolution, History of Anthropology
 - e. Two field techniques courses
 - f. 3 quarter sequence in Directed Research (1 cr each quarter).
4. Related fields courses: 8 cr minimum
 - a. Selected in consultation with advising committee.

5. Plan B paper:
 - a. A single research paper, data based, and developing out of the required Directed Research in the second year.
6. Language requirement:
 - a. No foreign language required
 - b. A special skill in a related area such as faunal analysis, pollen analysis, human osteology, cartography, scientific photography, etc.

B. Prerequisites:

1. An undergraduate major in anthropology is desirable but not required.
2. Students lacking a course in North American ethnology, North American archaeology, and American Colonial history will be required to fill those gaps by course registration -- over and above the Plan B requirements.



UNIVERSITY OF MINNESOTA
TWIN CITIES

Department of French and Italian
200 Folwell Hall
Minneapolis, Minnesota 55455

November 12, 1975

Dean Kenneth C. Zimmerman
Assistant Dean
Graduate School
Johnston Hall

Dear Dean Zimmerman:

The position of the Department of French and Italian regarding the Italian Ph.D program is stated briefly at the conclusion of this letter in terms of two motions. I should like to begin, however, by presenting an elaboration of my own assessment of the matter, which lies behind my agreement with the motions as passed.

It may seem curious that someone like myself, deeply committed to Italian studies, should argue against a Ph.D program in Italian at this University. I do so however (as do my colleagues) because I believe that the Department of French and Italian is not ready to sustain an active and academically sound program in Italian at the Ph.D level. Other arguments are also pertinent: the national tight job market and the existence of well-established Italian Ph.D programs in other Big Ten universities. In opposing the Ph.D program here, I am arguing for a strong Italian section. My view is that we must build from the bottom in order to construct a solid edifice: we must work towards strengthening the undergraduate program (the Department has recently requested College permanent funding to support new faculty lines aimed primarily at strengthening our language program); we must also strengthen graduate work in Italian as a supporting field of study. We must direct our energies towards attracting a significant number of good graduate students from other disciplines--English, French, Spanish, German, Comparative Literature, Music, Art History, etc.--for whom knowledge of Italian literature and civilization is of considerable, perhaps even critical, importance.

Only after we have built a solid student enrollment of advanced undergraduate and graduate students in Italian literature courses and only after we have drawn such students--in addition to our own majors--into many Italian language classes, can we begin to think in good conscience about the desirability of adding a Ph.D program.

The record of the Italian Ph.D program, initiated for a three-year period in Fall 1969, indicates that it is not now viable. As soon as we strengthen the existing program as suggested above, I believe we shall be in a position to request additional funding aimed at graduate instruction: a strong minor program will generate growth in personnel which will then generate growth in a major program. Undoubtedly, one of the most promising and I believe most desirable areas for growth in Italian stems from its importance as a supportive subject for non-majors. We could be proud indeed of our contributions to education if we serve the University primarily in this way.

At a departmental meeting two days ago, the faculty supported a request by Professor Pipa to have the Ph.D question discussed by a committee consisting of persons in the Department he named as most involved and knowledgeable on the issue. This committee of six met yesterday (November 11) and after full discussion voted unanimously (with one blank vote) to support discontinuance of the Italian Ph.D program. Through a second motion, the committee expressed its hope that if circumstances become such in the future to favor activation of a Ph.D program, that such a request would be favorably received by the Graduate School.

The Department thus takes the initiative now in recommending discontinuance of the Italian Ph.D program to the Graduate School. By so doing, I believe it demonstrates its positive and responsible concern for the quality of Italian studies at the University.

Sincerely,



Marilyn Schneider
Chairperson

MS:kp

UNIVERSITY OF MINNESOTA
Graduate School

Minutes of the Executive Committee Meeting
Wednesday, January 21, 1976
11:30 a.m. 606 Campus Club

Members Present: Faculty Representatives: Professors Larry McKay, John Darley, Robert Schreiner, Burton Shapiro, Lanny Schmidt, Peter Reed; Mayo Representative: Frederic McDuffie; Administrative Representatives: Dean Warren Ibele, Chairman, Deans Edward Foster, Andrew Hein, Harry Lease, Kenneth Zimmerman; Civil Service Representative: Dianne Krogan; Student Representatives: Sue Erkel, Harriet Lewis, George McCandless, Richard Zera; Guests: Shirley McDonald, DeeAnn Olsen. Secretary: Beverly Miller.

The minutes of the December 9, 1975 meeting were approved with additions (see the permanent file of minutes for the additions).

I. REPORTS FOR INFORMATION

A. Bush Fellowships

Dean Foster reported that a review of current fellowship holders by the Directors of Graduate Study for the various programs indicated that most are in doctoral programs and are doing well enough to justify renewal of the awards; consequently, it appears that no new awards will be possible for 1976-77 with available funds. A memo detailing the steps in the renewal process will be sent out shortly. Dean Lease asked whether second year fellows will be eligible for a third year. Dean Foster replied that this would be possible for doctoral students. Dean Ibele added that in a master's program which is nominally a one-year program, renewal would not be granted. Statistics on Bush awards by department and by female and minority status were distributed.

B. Master of Science in Therapeutic Radiology

Dean Ibele informed the Committee of the official approval by the Board of Regents on June 12, 1975 of the program in Therapeutic Radiology for the designated degree Master of Science in Therapeutic Radiology (M.S. Ther. Rad.). (For proposal see minutes 2/13/75.)

C. Master of Business Administration--Duluth

Dean Lease reported that final approval for the implementation of this new graduate program at Duluth had been given by Vice President Koffler. Financial support for the faculty had been obtained. The first group of students will enter in fall, 1976. (See Executive Committee minutes 1/16/75.)

D. Implementation of the Constitution

Dean Ibele reviewed the contents of a working draft of Article I of the Bylaws of the Graduate School Constitution which concerns qualifications for graduate faculty status. It was stressed that this was a working document for use by the Policy and Review Councils which could be altered in ways deemed desirable but consistent with the Constitution. Concern was expressed over what seemed the automatic equating of associate status with the Assistant Professorship and full status with Associate and Full Professorships. It was suggested that some statement be added to clarify that equivalent experience or training could substitute for the Ph.D. in fields in which this is not considered the "terminal" or qualifying professional degree. Dean Ibele said that changes would be made after the draft had been reviewed by the Policy and Review Councils and their recommendations had been received.

E. Legislative Request 1977-79

Dean Ibele reported that the Graduate School proposals for the Legislative Request for 1977-79 would be going forward shortly. They would include fellowship (regular and disadvantaged students), research, graduate student support, and administrative packages. The Executive Committee will be kept informed of the progress of these requests.

F. Council of Graduate Students

Sue Erkel, President of the Council, informed the Committee that their membership drive was going forward and asked their cooperation.

G. Ad Hoc Committee on Expanded Opportunities for Graduate Education

Dean Ibele informed the Committee that he will be appointing an ad hoc committee to address the problems of expanding graduate study opportunities. The appointment of this committee has been discussed with Dr. Linck who does not believe that it will in any way conflict with the work of a central task force on university access. The Dean mentioned some of the experimental programs which have been introduced including the UNITE program and the special program in Geography. Professor Schreiner suggested that the question of financing expanded opportunities should be a central part of the committee's considerations.

H. Graduate School Bulletin, 1976-78

Ms. Miller reported that the publication date of the Graduate School Bulletin, which has in the past been July 1 in even-numbered years, has been set back to November 1, 1976. This change is in

recognition of the bulletin as primarily a student recruitment device and this will make the most recent information available to applicants for the fall of 1977; it will also relieve the work situation in the Printing Department.

I. Quality of 5-Level Courses

Dean Zimmerman said that the question of the declining quality of 5-level courses had recently been raised by Professor John Clark of Sociology in a letter which had been distributed to the Committee. A general discussion ensued. The difficulties of trying to review such courses at the graduate level, as well as the undergraduate level, were pointed out. Student representatives indicated that considerable concern had been expressed at a meeting of COGS. They had found that graduate students frequently had a different set of concerns in a course than undergraduates but that the direction of the course was frequently diverted to serve undergraduate needs rather than theirs, even though the course carried a 5-level number and was offered for graduate credit. Dean Ibele said that the Graduate School would follow up on the matter and would prepare a statement for consideration by the Policy and Review Councils.

Professor Schreiner mentioned that his committee is also dealing with the problem of new 8-level courses and would like guidance. As all of the Councils share the problem, Dean Ibele asked that each generate a statement of practices in their area, and that Dean Lease do so for Duluth. These statements will be distributed to all of the Councils to assist them in developing guidelines.

II. FOR DISCUSSION

A. Guidelines for the Enrollment of Faculty Relatives in Degree Programs

Dean Ibele outlined the problem which arises occasionally when the relative of a faculty member wishes to undertake degree work in the same field. Dean Hein then discussed the statement he had prepared of the possible solutions. He stressed that his statement was intended only as a point of departure. After some discussion, it was concluded that two general guidelines could be stated: 1) no graduate faculty member should serve as adviser to a relative taking a degree in his field and 2) (a related matter covered in Dean Hein's memo) individuals related to each other ordinarily should not serve on a student's examining committee together. To cope with the general issue Dean Ibele asked Dean Hein to prepare a memo for distribution to the faculty providing background information and informing them of how these cases will be handled.

B. Program Review

Dean Zimmerman outlined the way in which program review reports are developed and distributed, and mentioned that protocols are currently being written in conjunction with some undergraduate colleges where joint reviews take place. There followed a discussion of the role the Policy and Review Councils should play. Some concern was expressed that the Councils should not be in the position of having to review all of the reports, since these are now reviewed at several levels. It was suggested that the Councils should be asked to respond and Dean Zimmerman added that he hoped a single policy on the distribution of reports would be developed rather than a different one for each Council.

III. FOR ACTION

Home Economics--Associate Directors of Graduate Study

Information on the distribution of students among the Home Economics subfields was distributed to the Committee. Ms. Miller reported that Professor Gerhard Neubeck, who is Director of Graduate Study, had informed her that the plan of the program was that all administrative matters would continue to be channeled through his office. He would use the Associate Directors for advice and council internally in the department. He will be countersigning all documents and will continue to act as general liaison for the program. Dean Hein expressed concern that this could be the prelude to appointment of multiple Directors in many programs where a number of subfields exist. The proposal was approved as recommended by the Plant and Animal Sciences Policy and Review Council, and with the understanding that the Graduate School would continue to deal directly with the Director of Graduate Study who would in turn seek the advice of the Associate Directors as necessary. (Proposal attached.)

The meeting was adjourned.

Respectfully submitted,

Beverly D. Miller, Secretary

January 21, 1976

MEMO TO: Dean Ibele

From: Bev

Re: Home Economics Associate Directors of Graduate Study
Executive Committee Agenda Item III

There was concern expressed at the last Executive Committee meeting about administrative difficulties which might be introduced by the appointment of associate directors of graduate study, and I spoke with Gerhard Neubeck who is now the DGS in Home Economics to clarify the matter.

He assures me that all documents relating to Home Economics (student programs, thesis proposals, graduate faculty nominations, etc.) which require the signature of the DGS will be channeled through his office for countersignature. The associate directors will be used to provide advice on an internal basis to assist him in performing his duties as DGS.

This means that we can continue to deal administratively through him on all issues with which DGS are concerned. He will see to it that the proper area of Home Economics is informed and consulted, and we will not be in the position of having to make these decisions about which is the appropriate area to confer with.

I believe that this will answer some of the questions raised by the Executive Committee.

Graduate School

Major: Home Economics

Fall Quarter, 1975, Enrollment by New and Old, and by Degree Sought

Degrees Granted: 1974-75

Emphasis within the Major	No. Registered						Degrees Granted		
	No Degree		Master's		Ph.D.		Total	Master's	Ph.D
	New	Old	New	Old	New	Old			
Design	0	0	7	21	1	4	33	4	0
Family Social Science	0	0	2	8	8	20	38	10	2
*Food Science & Nutrition	0	0	0	3	0	2	5	2	0
Textiles & Clothing	1	0	6	1	0	7	15	3	0
Totals	1	0	15	33	9	33	91	19	2

*There are also separate majors in Food Science and in Nutrition and a number of the Home Economics faculty advisers also serve students majoring in these fields.

November 12, 1975

Memo to: Professor L. McKay
Department of Food Science and Nutrition
St. Paul Campus

From: Robert F. Johnson 
Department of Textiles and Clothing
College of Home Economics

Subject: Proposed Agenda Item for Plant and Animal Sciences
Policy and Review Council Meeting, November 21, 1975

The Home Economics Graduate Faculty has voted to organize itself into four constituent faculty groups which correspond to the four departments of the College of Home Economics, viz.,

- Home Economics-Design
- Home Economics-Family Social Science
- Home Economics-Food Science and Nutrition
- Home Economics-Textiles and Clothing.

Each would have an Associate Director of Graduate Studies. Together with the Director of Graduate Studies and a non-voting representative from the Division of Home Economics Education, the four Associate Directors of Graduate Studies would constitute a Graduate Faculty Committee. The four constituent faculty groups would forward their recommendations on functions a-j, Section 4, Article III, of the Graduate School Constitution to this Graduate Faculty Committee for review and further forwarding.

According to the Constitution (III,5,a), the Home Economics Graduate Faculty may "provide for the selection of one or more Associate Directors of Graduate Studies...the authority to make such appointments shall require the approval by the Dean (of the Graduate School) after review by the appropriate Policy and Review Council."

Thus, we request an agenda item so that we may present to the Plant and Animal Sciences Policy and Review Council the "four Associate DGS structure" of the Home Economics Graduate Program for approval.

RFJ/cs

cc: Professor G. Neubeck, Acting DGS, Home Economics
Professor K. McFarland, Dean, Home Economics

UNIVERSITY OF MINNESOTA
Graduate School

Minutes of the Executive Committee Meeting
Wednesday, February 11, 1976
11:30 a.m. 606 Campus Club

Members Present: Faculty Representatives - Professors Larry McKay, Burton Shapiro, Lanny Schmidt, Robert Schreiner, and Peter Reed; Student Representatives - Mindy Mitnick, Susan Erkel, George McCandless, and Richard Zera; Administrative Representatives - Deans Warren Ibele, Chair, Edward Foster, Andrew Hein, Harry Lease, and Kenneth Zimmerman; Mayo Representative - Frederic McDuffie; Civil Service Representative - Ruth Chovancek; Support Staff - DeeAnn Olsen; Secretary - Beverly Miller

The minutes of the meeting of January 21, 1976 were approved with an amendment by Dean Lease. (See the file of the original minutes.)

I. REPORTS FOR INFORMATION

A. Quality of 5-level Courses - Letter from Vice Provost D.A. Vose, Duluth

Dean Ibele informed the committee that he plans to communicate with the collegiate curriculum committees on this matter which was raised at the January meeting. He said that some Policy and Review Councils were also considering the possibility of establishing an 8-level course requirement for each degree. He intends to meet with Dean Howe of the College of Liberal Arts to discuss the matter as it was raised initially in connection with a decision made by the Curriculum Committee of that College.

B. Review of Graduate School Rules and Regulations

Ms. Miller reported that a review of administrative rules and regulations would be conducted by the Graduate School. She invited suggestions for changes. Members wishing to make suggestions should call her at 3-2966.

C. Council of Graduate Students

Ms. Erkel reported that new officers would be elected at the April meeting of the Council. She said that Mr. McCandless, with other members of COGS, is working on a resolution of the problem of funding of the Council. They are taking a survey to determine what support there would be for charging graduate students a fee for the funding of the organization. Dean Ibele mentioned that funding for the current year had been worked out with TCSA.

Ms. Mitnick said that COGS wishes to hold a conference of Big Ten representatives late in April and that they will probably be seeking assistance with funding for the conference.

II. FOR DISCUSSION

A. Late Registration Fee for Doctoral Candidate Continuous Registration

Dean Hein reported that there is presently a considerable incidence of late registration among doctoral candidates, some of it constituting back registration weeks, months, and sometimes years after the fact. This tends to subvert the purpose of the continuous registration requirement, and it also significantly distorts Graduate School registration data. Ms. Chovancek said that the number of late registrants ranges from 200 to 400 a quarter. Dean Zimmerman asked whether the whole issue of continuous registration should perhaps be considered. Dean Ibele said that the Graduate School would prepare data and suggest some alternatives on continuous registration, and that this material would be submitted to the Policy and Review Councils for their consideration.

B. Use of the Graduate Record Examination for Admissions Purposes

Dean Ibele said that this issue had been raised by a faculty member at the meeting of Directors of Graduate Studies in January. A problem in the assessment of applicants has arisen because of grade inflation and the compromising of letters of recommendation resulting from the Buckley Bill. Dean Hein said that as a result of these things faculty felt the need for more information on applicants. One of the problems, however, has to do with lack of knowledge on testing and on the appropriate use of test data on the part of the faculty. Ms. Mitnick asked about the advisability of using rigid test score cutoffs. Dean Hein said that this would be invalid as a predictive device, but might be justifiable as a simple mechanical cutoff to reduce the number of applicants who were to receive final consideration. There was a general discussion of the applicability of the GRE from one field to another, and the point was made that fields do have the option of requiring the test themselves, without its being a general Graduate School requirement. Dean Hein said that there are problems on the handling of the scores since the number of major field codes a student could select from for submission of the scores was limited and would not necessarily coincide with the field in which he was applying to take a degree at the University. As the Graduate School is not presently

geared administratively to handling the thousands of scores that are received, most of them in the peak months, this creates difficulties in getting the Graduate School's copy of the score into the student's file. Assistance for this has been requested, however. It was concluded that an overall requirement was unnecessary. Dean Ibele said that the Graduate School would inform all Directors of Graduate Studies that the option exists to establish a departmental requirement.

C. Credit Hour Tuition

Dean Zimmerman suggested that the Graduate School should forward to Vice President Koffler a memo supporting the establishment of a credit hour tuition for Graduate School. This issue had been under discussion by a special committee but the matter has been referred to a newly appointed committee on University Access and a report from that committee may not be available for some time. It was originally hoped that the Graduate School could move to credit hour tuition by fall, 1976. There was a general discussion of the potential effect of such a change. The present rule penalizes part-time students and encourages registration for excessive numbers of credits for which incompletes are then carried into the next quarter. Full-time students have the advantage which is paid for by others. The intent of the change is to establish a per credit hour charge which will result in tuition income at a level equivalent to what it is now, not to increase it. Ms. Mitnick asked how this would affect TA's who presently paid a reduced tuition rate. Dean Ibele said that the intent was to increase the stipend but require TA's to pay the same tuition rates as other students. Professor Schreiner pointed out that the CLA Board had opposed credit hour tuition. He was interested in knowing why. Dean Foster responded that CLA actually has credit hour tuition for part-time students; their concern was not to discourage full-time students from taking additional courses to broaden their preparation. There was a brief discussion of existing and potential tuition differential between undergraduate and graduate students taking the same course. A motion was made and seconded that the Executive Committee endorse the submission of the credit hour tuition support letter to Vice President Koffler. The motion was approved unanimously. (A copy of the proposal is on file with these minutes.)

III. FOR ACTION

A. Proposal to Expand the Graduate Program in Physiology

Professor Shapiro summarized the proposal which would extend graduate degree opportunities in Physiology to the Duluth campus by the appointment of Duluth faculty to the graduate faculty of the Minneapolis program. Students would apply and be admitted by the Minneapolis program to pursue work at Duluth. The Health Sciences Policy and Review Council had recommended the approval of the proposal. Dean Ibele said that without any reflection upon either the faculty or the program, or upon the recommendation of the Council, he would suggest that the proposal be tabled to permit a further inquiry into the implications and ramifications for the Duluth campus. Professor McDuffie pointed out that parallels exist at the Mayo Graduate School. Dean Ibele responded that he thought that the newness of the Duluth program in medicine and its intended emphasis on rural medicine should be thoroughly examined before authorization to involve the faculty there in graduate programs is granted. Dean Lease agreed that the question of the funding of the Duluth program and the intent of that support should probably be examined in greater detail before this proposal receives final consideration. A motion was made, seconded and approved unanimously to table the proposal to permit Dean Ibele to investigate further.

B. Proposal to Disestablish the Graduate Program in Physiological Chemistry.

Professor Shapiro informed the Committee that the Health Sciences Policy and Review Council had recommended approval. This program has been largely inoperative for several years as students and faculty are involved primarily with the Biochemistry program into which this program was incorporated. The proposal to disestablish the Physiological Chemistry major was approved unanimously. (A copy of the proposal is on file with these minutes.)

C. Minimum Grade Point Average for Doctoral Programs

Dean Ibele reported that a letter had been received suggesting that a minimum grade point average should be established for the doctorate, particularly as one exists for the master's degrees. There was a discussion of the appropriateness of such a criteria for the doctorate, and of the need to make it an overall requirement. It was suggested that this would encourage departments to fall back on the regulation in

excluding a student from further study, rather than treating with him as an individual particularly with respect to the more important components of the doctoral program. It was concluded that departments have the option of establishing a minimum on an individual basis and that this was more desirable than a general Graduate School requirement. Dean Ibele will report this decision to the department submitting the inquiry.

The meeting was adjourned.

Respectfully submitted,

Beverly D. Miller, Secretary

UNIVERSITY OF MINNESOTA
TWIN CITIES

Graduate School
Johnston Hall
Minneapolis, Minnesota 55455

February 13, 1976

MEMORANDUM

TO: Henry Koffler, Vice President, Academic Affairs
FROM: W. E. Ibele, Dean
SUBJECT: Credit-Hour Tuition for Graduate Students

Attached is a memorandum from Dean Zimmerman, who served on the Ad Hoc Committee on Credit-Hour Tuition. Mr. Grygar was the chairman of the committee.

The Executive Committee of the Graduate School discussed Mr. Zimmerman's memorandum at their regular meeting of Wednesday, February 11, 1976 and expressed their support of its essential features.

Moving to credit hour tuition would also eliminate a practice not mentioned by Mr. Zimmerman. There are graduate students who register for an unusually heavy course load in a given quarter receiving incomplete grades, in a number of the courses, and then complete the requirements for these courses during a subsequent quarter for which no fees are paid. The practice is not widespread but is another example of inequity which occurs under the present fee structure.

I invite your attention to this proposal and would welcome the opportunity to discuss its features with you at your convenience.

WEI:mt

Enclosure

cc: Dr. Frank Wilderson
Mr. C. B. Grygar
Dean Kenneth Zimmerman



UNIVERSITY OF MINNESOTA
TWIN CITIES

Office of the Dean
Graduate School
Johnston Hall
Minneapolis, Minnesota 55455

FEB 10 1976

OFFICE OF THE DEAN

10 February 1976

TO: Warren Ibele

FROM: Kenneth Zimmerman *K. Zimmerman*

SUBJECT: Credit-Hour Tuition for Graduate Students

After extensive deliberations during 1973-74 and 1974-75, the Ad Hoc Committee on Credit-Hour Tuition chaired by C. B. Grygar (and upon which I served as a member) produced a comprehensive report in May, 1975. That report recommended to the Senior Officers Group that a credit-hour tuition schedule be adopted by the University of Minnesota. The recommendation was not acted upon by the Senior Officers Group during the summer of 1975, and when the Task Force on Student Access chaired by Frank B. Wilderson, Jr. was constituted in fall quarter, 1975, the report apparently was forwarded to the Wilderson Committee for further scrutiny. As of this writing the Wilderson Committee has not completed its overall assignment, and time now becomes a significant factor as one contemplates the possible implementation of a credit-hour tuition schedule beginning fall quarter, 1976.

Because of the time constraints, because of the uncertain standing of the Grygar Committee's report in the Wilderson Committee, and because of the negative expressions that could contribute to further delay (cf. the Minnesota Daily of January 22, 1976, in which the CLA Board expressed opposition to credit-hour tuition), I recommend that you seriously explore with Vice President Koffler the possibility of instituting credit-hour tuition for the graduate student portion of the tuition schedule by fall quarter, 1976. The argument for credit-hour tuition at any level, graduate or undergraduate, is primarily the argument from equity: under the current arrangement some students are subsidizing other students and such an arrangement is patently unfair. In addition under present tuition arrangements at the graduate level artificial distinctions as to full-time or part-time student status are not really sustained by appeal to reliable data or student behavior patterns. I should add that a third reason for pursuing this matter vigorously with an eye toward fall quarter, 1976, is that last year the Administrative Fees Committee made the unilateral recommendation to drop the two courses or less/three courses or more feature in the graduate student tuition schedule. Since not a few graduate students take two four-credit courses as an ordinary load, the economic hardship for such students has resulted in a doubling of their tuition for 1975-76. In view of such difficulties and inequities, the merit of a student paying on a per-credit basis should be readily apparent.

I propose that you seek the endorsement of the Executive Committee prior to your discussions with Vice President Koffler, not only for reasons of general consultation but also as a means of determining the scope and intensity of the support for the change to credit-hour tuition at the graduate level.

KCZ:sls

cc: Edward Foster